

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

April 2, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioners Lucas, MacArthur, and Spaulding.
Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Travis Konarzewski, County Commissioner; County Engineer Rebecca Rivard, Huron Engineering and Surveying, and Nathan Skibbe, Supervisor of Charter Township of Alpena.

AGENDA

Moved by MacArthur, seconded by Spaulding, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Spaulding, seconded by MacArthur, to approve the minutes of the regular meeting of March 5, 2024. Motion carried unanimously.

COMMUNICATIONS

There were no communications.

CITIZENS APPEARING BEFORE THE BOARD/PUBLIC COMMENT

There were no citizens.

MANAGING DIRECTOR REPORT

Managing Director Ryan Brege reported the following:

- Long Rapids Road HSIP Signing project's lowest bidder was Give'Em a Brake Safety.
- Long Rapids Road Bridge survey is complete and plans in progress.
- No start date for Airport Road yet.
- Spoke with Pat and Matt Bolen of Bolen Asphalt regarding traffic control for the Bagley Street resurfacing and we could save approximately \$40,000 by closing Bagley Street during the project. Project will not start until school is out.
- Surveys have been completed for the Lake Winyah and Third Street extension projects and cleared to get soil borings.
- Attended County Highway Conference in Lansing.

- Bids have been sent out for the old salt barn roof replacement and Nappers Road culvert lining.
- Need a resolution to apply for local bridge funding for the State Street Bridge over Devil's River in Ossineke.

COUNTY ROAD REPORT

The Superintendent presented the Board with an update on the County Roads.

FEBRUARY FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended February 29, 2024.

Moved by MacArthur, seconded by Spaulding, that all reports become part of the minutes. Motion carried unanimously.

BIDS AND QUOTATIONS

OVERBAND CRACK SEAL BIDS

Three bids were received on Friday, March 15 2024 for 12.9 miles of overband crack seal:

Wolverine Sealcoating	\$37,926.00
Fahrner Asphalt Sealers	\$48,210.40
Scodeller Construction	\$59,043.30

Moved by Spaulding, seconded by MacArthur, to award the bid to Wolverine Sealcoating of Jackson, Michigan in the amount of \$37,926.00. Motion carried unanimously.

TANDEM TRUCK EQUIPMENT

Moved by MacArthur, seconded by Spaulding, to receive the quote of \$137,954.00 for the equipment package from Truck and Trailer Specialties of Boyne Falls. Motion carried unanimously.

MARCH BILLS

Moved by MacArthur, seconded by Spaulding, to approve the March 2024 bills in the amount of \$449,875.07. Motion carried unanimously.

PURCHASES

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$225,993.29:

Item	PO/Inv.	Date	Description	Amount
1	T30802	3/15/24	AIS Construction Equipment, 900 grader bits at \$6.66 per bit.	\$5,995.00
2	170563	3/25/24	Carrier & Gable, Inc., for roll-up portable traffic signs	\$12,344.00
3	PO 119	3/13/24	Forward Energy Co., 2,900 gallons nolead gasoline at 2.669 per gallon.	\$7,740.10
4	202401000	1/24/24	G&J Site Solutions, Inc., guardrail replacement on Genschaw Road.	\$8,755.00
5	406528	3/26/24	Geffs Manufacturing, Inc., Shipping charge for the delivery of the used chip spreader.	\$7,600.00

6	HP58305	3/18/24	Ginop Sales, skid steer rental for 3rd Str. Extension and MDOT M-65 Tree Removal.	\$2,900.00
7	PO 118	3/8/24	GOTO Tanks, Two 2035-gallon tanks (Budget 2024 items)	\$13,147.98
8	6948	4/1/14	Michigan County Road Commission Self-Insured Pool, (MCRCSIP) annual property/liability insurance policy.	\$126,619.00
9	32724	3/27/24	MERS, for ACRC-OPEB annual contribution	\$30,000.00
10	9506	3/12/24	Northern Energy Inc., 68 gallons AW46 bulk oil at \$10.68 per gallon and 157 gallons 15W40 bulk oil at \$11.70 per gallon	\$2,563.14
11	707480	3/5/24	Team Elmer's, 613.89 tons of 23A gravel at \$7.80 per ton for county roads.	\$4,788.32
12	BSO023586	3/7/24	Truck & Trailer Specialties, 10 Wing Shoes at \$269.73 per shoe and 5 wing reverse blades at \$168.69 per blade.	\$3,540.75
TOTAL PURCHASES				\$225,993.29

Motion carried unanimously.

CONTRACT PAYMENTS

Item	PO/Inv	Date	Description	Amount
1	3032024	3/3/24	MDOT, Final accounting for Long Rapids Road/Bagley Street Traffic Signal Project - 2022.	\$9,220.28
TOTAL CONTRACT PAYMENTS				\$9,220.28

Motion carried unanimously.

COMMISSIONERS COMMENTS

Commissioner MacArthur commented that he has been receiving phone calls regarding the potholes on Bagley Street and inquired as to why the crew has not been using the durapatcher to fill them. Superintendent John Bygden responded that the durapatcher is not ready for the season yet. Mr. MacArthur also stated that the employees need to be trained in grading techniques and operations of the job. He also feels the truck drivers need to get closer to the edge of the road when grading or plowing. Commissioner MacArthur questioned Managing Director Ryan Brege if the millings from Hamilton Road and Bagley Street will be used on any of the roads. Mr. Brege responded that Hamilton Road millings will be used on Guyotte Road. John Bygden commented that he is working with Alcona County Road Commission's Foremen to watch how the procedure is done before they place the millings on any of the roads in Alpena County.

County Commissioner Travis Konarzewski commented that he reviewed Team Elmer's Airport Road contract. Mr. Konarzewski stated that Team Elmer's can get a lower price on the HMA since they supply the liquid to Bolen Asphalt Paving for it.

ANNUAL ACT 51 FINANCIAL REPORT

Moved by MacArthur, seconded by Spaulding, to approve the Annual Act 51 Financial Report for the year ended December 31, 2023, as presented by the Finance Director Julia Patterson. Patterson will review it at the next regular meeting. Motion carried unanimously.

TOWNSHIP DUST CONTROL AGREEMENT

Moved by Spaulding, seconded by MacArthur, to approve the following Road Agreement for Dust Control:

	Township	ACRC	Total
	<u>Match</u>	<u>Match</u>	<u>Estimate</u>
CHARTER TOWNSHIP OF ALPENA			
2024 Local Road Dust Control Program			
35% Solution/Brine	\$33,000.00	\$0.00	\$33,000.00

Motion carried unanimously.

LOCAL BRIDGE RESOLUTION

Moved by Commissioner MacArthur, supported by Commissioner Spaulding, that Managing Director Ryan Brege file an application for State/Federal financial assistance in funding for the reconstruction of the State Street Bridge over Devil's River. Due to its age and level of deterioration, risking closure or restrictions of this crossing would have a major impact to the motoring public. This impact is primarily the result of this bridge being the only means of ingress/egress to several homes and recreational areas.

It is resolved that the Board of County Road Commissioners for Alpena County supports the rehabilitation project; and whereas the Alpena County Road Commission is actively seeking participation in the rehabilitation of this structure; and whereas the Alpena County Road Commission will commit the necessary funds for design and construction engineering and the required five percent matching funds for rehabilitation of the structure if approved. Motion carried unanimously.

NEXT MEETING DATE

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, May 7, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

Moved by Spaulding, seconded by MacArthur, to go into closed session for the purpose of discussing pending litigation. Motion carried unanimously at 3:40 p.m.

Present for closed session: Commissioner Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for closed session: Ryan Brege, Managing Director; Julia Patterson, Finance Director/Board Secretary; and John Bygden, Superintendent.

Others present for closed session: Dan Florip, Road Commission Attorney.

The Commissioners discussed the status of pending litigation.

Moved by Spaulding, seconded by MacArthur, to return to open session at 3:50 p.m. Motion carried unanimously.

Open session resumed at 3:51 p.m.

Present for resumption of open session: Commissioner Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for resumption of open session: Ryan Brege, Managing Director; Julia Patterson, Finance Director/Board Secretary; and John Bygden, Superintendent.

Others present for resumption of open session: Dan Florip, Road Commission Attorney.

Moved by MacArthur, seconded by Spaulding, to proceed with the strategy discussed in closed session. Motion carried unanimously.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:53 p.m.

Gerald Lucas, Chairman

Julia G. Patterson,
Board Secretary