

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

July 2, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioners Lucas, MacArthur, and Spaulding.
Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Charles Peterson, Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying; Travis Konarzewski and Bill LaHaie, Alpena County Commissioners; and Nathan Skibbe, Charter Township of Alpena Supervisor.

AGENDA

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of June 4, 2024. Motion carried unanimously.

COMMUNICATIONS

A memo dated June 21, 2024 from Denise Donahue, CRA CEO, overview of proposed updates to CRA Bylaws.

APPEARING BEFORE THE BOARD/PUBLIC COMMENT

Jerry Kaschner, 3621 Werth Road, appeared before the Board to discuss a drainage issue.

MANAGING DIRECTOR REPORT

Managing Director Ryan Brege reported the following:

- Long Rapids Road Signing Project will start in Mid-July. Road Commission Engineering Tech has it staked out.
- Long Rapids Road Bridge's survey is complete and reviewed the GI plans.
- Team Elmer's is planning to start on Airport Road on Monday, July 8th.
- Hamilton Road has been completed. Levy Group's (Specification Stone) policy on millings is that they do not sell or re-use

millings and use them only on their own property.

- Bagley Street was opened on July 1st. Arrows still need to be painted on the lanes.
- Received bids for the Lake Winyah Road reconstruction project.
- Third Street/Tamarack Road-Huron Engineering still working on preliminary estimate.
- Plan to attend Alpena County Commissioners Finance & Ways meeting to discuss their remaining ARPA Funds and whether there is a possibility of applying it to the Third Street extension.
- Attended the Rural Task Force (RTF) meeting to change the Wolf Creek Road project to an advanced construct to build in 2025 and get reimbursed with STP funds in October of 2025. Originally was planned as MDOT buyout for 2025 and 2026 but the State does not have the money to do this.
- Shop floor hoist replacement is complete, and cost is slightly more than the original estimate.
- Still working on the Turnbull Mill case. Texleys' had until June 24th to sign the documents but Mr. Texley had passed away and Mrs. Texley had a stroke, and their son is taking over the case on their behalf.
- Maple Ridge Township Supervisor John Male is not able to commit to the 0.60 mile of Lake Winyah Road paving in Maple Ridge Township.

COUNTY ROAD REPORT

The Superintendent presented the Board with an update on the County Roads.

MAY FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended May 31, 2024.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

BIDS AND QUOTATIONS

LAKE WINYAH ROAD RECONSTRUCTION BIDS

Two bids were received on Thursday, June 20, 2024 for reconstruction of Lake Winyah Road:

MacArthur Construction	\$ 374,051.50
Elmer's Crane & Dozer	\$ 387,000.00

Moved by Spaulding, seconded by MacArthur, to award the bid to MacArthur Construction of Hillman, Michigan. Motion carried unanimously.

JUNE BILLS

Moved by MacArthur, seconded by Spaulding, to approve the June 2024 bills in the amount of \$767,630.61. Motion carried unanimously.

PURCHASES

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$189,471.94:

Item	PO/Inv.	Date	Description	Amount
1	PO 127	6/25/24	Forward Energy Co., 2,900 gallons nolead gasoline at 2.569 per gallon.	\$7,450.10
2	49070	5/6/24	Frank's Key and Lock Shop, materials, and labor for keyless entry to the front office door and employee entrance.	\$9,818.48
3	24-12719	6/13/24	Georgie's Towing & Wrecker Service, tree removal for Ossineke Road for Ossineke Township Road agreement.	\$5,000.00
4	75390937	6/11/24	GovConnection, Inc., Five (5) Desktop Computers at \$809.10 each.	\$4,045.50
5	75381138	6/7/24	GovConnection, Inc., Three (3) Probook Laptops at \$946.55 each plus \$60.00 Liftgate Service.	\$2,900.56
6	2024-1525	6/13/24	Jack Millikin, Inc. 200 tons screened sand at \$5.00 per ton for inventory.	\$10,000.00
7	178336	6/25/24	Michigan Paving & Materials Co., 2,000 gallons of AMS Seal at \$2.17 per gallon plus 0.31 cents per gallon hauling rate.	\$4,960.00
8	871310	6/14/24	Team Elmer's, 4,591.31 tons of 23A gravel at \$12.59 per ton for county roads tailgate spread.	\$57,804.60
9	871084	5/31/24	Team Elmer's, 1,549.80 tons of 23A gravel at \$12.59 per ton for county roads tailgate spread.	\$19,511.98
10	871189	6/7/24	Team Elmer's, 3,575.75 tons of 23A gravel at \$12.59 per ton for county roads tailgate spread.	\$45,018.70
11	871401	6/21/24	Team Elmer's, 1,823.83 tons of 23A gravel at \$12.59 per ton for county roads tailgate spread.	\$22,962.02
TOTAL PURCHASES				\$189,471.94

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$1,317,037.44:

9D. CONTRACT PAYMENTS

Item	PO/Inv	Date	Description	Amount
1	INV0210	6/16/24	ASAP Roofing, labor, and materials for roof replacement for old salt barn - Budget item in 2024.	\$48,180.00
2	Est. #1	6/26/24	Bolen Asphalt Paving, Inc., Progress Billing #1 for Hamilton Road resurfacing.	\$239,210.86
3	Est. #1	7/2/24	Bolen Asphalt Paving, Inc., Progress Billing #1 for Bagley Street Resurfacing.	\$1,023,125.08
4	6355	6/14/24	Huron Engineering and Surveying, Inc., survey and design services for Lake Winyah Road.	\$6,521.50
TOTAL CONTRACT PAYMENTS				\$1,317,037.44

Motion carried unanimously.

COMMISSIONERS COMMENTS

Commissioner MacArthur commented that Green Road needs to be widened since the gravel was placed on it.

Commissioner Spaulding commented that he was glad that Bagley Street was opened for the 4th of July.

COUNTY PARKS DUST CONTROL AND ROAD AGREEMENTS

Moved by MacArthur, seconded by Spaulding, to approve the following Road Agreements for Dust Control:

	COUNTY PARKS	ACRC	Total
	<u>Match</u>	<u>Match</u>	<u>Estimate</u>
SUNKEN LAKE PARK			
2024 Local Road Dust Control Program			
35% Solution/Brine	\$300	\$0	\$300
LONG LAKE PARK			
2024 Local Road Dust Control Program			
35% Solution/Brine	\$400	\$0	\$400
BEAVER LAKE PARK			
2024 Local Road Dust Control Program			
35% Solution/Brine	\$250	\$0	\$250

Motion carried unanimously.

Moved by MacArthur, seconded by Spaulding, to approve the following Road Agreements:

	Township <u>Share</u>	ACRC <u>Share</u>	Total <u>Estimate</u>
	Township <u>Share</u>	ACRC <u>Share</u>	Total <u>Estimate</u>
<u>GREEN TOWNSHIP:</u>			
Surface Gravel:			
Moores Landing @ End of pavement 0.98 mi	\$ 13,070	\$ 13,070	\$ 26,140
Carney Rd. @ M-65 S then W. to Doyle School .051 mile	\$ 8,874	\$ 8,874	\$ 17,748
<u>TOTAL GREEN TOWNSHIP:</u>	<u>\$ 21,944</u>	<u>\$ 21,944</u>	<u>\$ 43,888</u>

Motion carried unanimously.

HINKS PARK ROAD ABANDONMENT

Managing Director Ryan Brege received a request to abandon Hinks Park Road from Long Lake Park Road to 1203 feet South. Moved by MacArthur, seconded by Spaulding, to abandon Hinks Park Road. Motion carried unanimously.

LAKE WINYAH ROAD AGREEMENT

Moved by Spaulding, seconded by MacArthur, to enter into an agreement with private donor, and the Alpena County Road Commission to reconstruct 0.48 mile of Lake Winyah Road. The Charter Township of Alpena, the private donor, and the Alpena County Road Commission will each contribute 1/3 of the funds needed to complete the project. The Road Commission would not participate in the project without the donor's 1/3 contribution. Motion carried unanimously.

MCRCSIP BOARD OF DIRECTORS

Moved by Spaulding, seconded by MacArthur, to cast a vote for the following candidate for the MCRCSIP Board of Directors:

One position for a three-year term (2024-2027)

*John Rogers - Kalkaska CRC

Motion carried unanimously.

PROPOSED UPDATES TO CRA BYLAWS

Moved by Spaulding, seconded by MacArthur, to approve the updates to the CRA Bylaws as presented in the handout from the County Road Association of Michigan. Motion carried unanimously.

MERS 457 SUPPLEMENTAL RETIREMENT OPTION PLAN

Moved by MacArthur, seconded by Spaulding, to adopt the resolution for the MERS Uniform 457 Supplemental Retirement Program, and authorize Managing Director Ryan Brege to sign the agreement. Motion carried unanimously.

NEXT MEETING DATE

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, August 6, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:51 p.m.

Gerald Lucas, Chairman

Julia G. Patterson,
Board Secretary