

FINANCE DIRECTOR

The Alpena County Road Commission has an immediate opening for a full-time Director of Finance. Applicants must possess at least an Associate Degree in accounting or finance. Knowledge of public finance and accounting, and CPA certification beneficial. Applicants must be proficient in all aspects of accounting, computer skills and possess strong organizational skills. Responsibilities for the position include budget administration and preparation, management of all fiscal records, inventory files, fixed assets, general ledger and year-end reports. Preferred qualifications include Road Commission financial knowledge, including Act 51 reporting. Salary will be based on experience and qualifications. Qualified candidates should forward their resume, references and salary requirements to the following: Managing Director, Alpena County Road Commission, 1400 North Bagley Street, Alpena, MI 49707. The position will remain open until filled. EOE.