

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

February 13, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Travis Konarzewski, County Commissioner; County Engineer Rebecca Rivard, Huron Engineering and Surveying.

AGENDA

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of January 2, 2024. Motion carried unanimously.

COMMUNICATIONS

There were no communications.

CITIZENS APPEARING BEFORE THE BOARD/PUBLIC COMMENT

There were no citizens.

MANAGING DIRECTOR REPORT

Managing Director Ryan Brege reported the following:

- Long Rapids Road HSIP Signing project's low bidder was Give'Em a Brake Safety with a bid of \$83,247.
- Long Rapids Road Bridge survey is complete and plans in progress.
- Received bids for Airport Road and Hamilton Road on January 25th.
- Will advertise for bids for Bagley Street Overlay on February 14th.
- Received design engineering proposals for Third Street Extension and the Lake Winyah Road.
- Working on applying for safety grants for Taylor Hawks Road.
- While working with R.S. Scott on bridge inspections, they

reviewed bridge replacement grants but none of our bridges qualify for a full bridge replacement.

- Attended County Engineer Workshop last week and can incorporate a couple of ideas to stretch the budget dollars.
- Discussed chains or cables with the crew, and planning on ordering cables for the trucks from Fastenal in Alpena for an approximate cost of \$4,350.00
- Did a site visit to Third Street/Tamarack with State Representative Cam Cavitt. Hoping that Rep. Cavitt can earmark some funds in the budget for it. Cavitt needs numbers by June to start the process. Met with Supervisor Nathan Skibbe about the Charter Township of Alpena's share of the project.
- Will work with Dan Florip to draft up a letter to send to the anonymous donor for the Lake Winyah Road project.
- Planning on attending the pre-construction meeting for the airport runway project.

COUNTY ROAD REPORT

The Superintendent presented the Board with an update on the County Roads.

DECEMBER 2023 CASH FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended December 31, 2023.

JANUARY 2024 CASH FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended January 31, 2024.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

BIDS AND QUOTATIONS

THIRD STREET DESIGN ENGINEERING

Moved by MacArthur, seconded by Spaulding, to receive the design engineering proposal from Huron Engineering with a not-to-exceed cost of \$32,400 for the Third Street Extension Design. Motion carried unanimously.

LAKE WINYAH ROAD DESIGN ENGINEERING

Moved by Spaulding, seconded by MacArthur, to receive the design engineering proposal from Huron Engineering with a not-to-exceed cost of \$10,800 for the Lake Winyah Road Design. Motion carried unanimously.

HAMILTON ROAD MILL AND OVERLAY

One bid was received for overlaying Hamilton Road from French Road to US-23. \$360,000 was budgeted in the 2024 Budget for Hamilton Road so the balance can be applied to the Bagley Street Overlay project.

Moved by Spaulding, seconded by MacArthur, to receive the bid from Bolen Asphalt Paving, East Tawas, Michigan for \$245,280.33. Motion carried unanimously.

AIRPORT ROAD CRUSH AND SHAPE

Two bids were received for resurfacing Airport Road, from M-32 to the CRTC gate.

Team Elmers' \$397,000.00
M&M Paving \$478,993.29

Moved by MacArthur, seconded by Spaulding, to receive the low bid from Team Elmers' for \$397,000.00. Motion carried unanimously.

BIENNIAL INSPECTION PROPOSAL

Moved by Spaulding, seconded by MacArthur, to receive the proposal for services from R.S. Scott of Alpena Michigan for the required NBI biennial bridge inspections at a cost of \$7,550.00. Motion carried unanimously.

ANNUAL REQUIREMENTS

1. Aggregate:

<u>Item</u>	<u>Everett Goodrich</u>	<u>Spec. Stone</u>	<u>Team Elmer's</u>
Tailgate Spread Agg.:			
County-Wide	\$18.90/Ton 22A	\$18.95 22A	
	\$18.30/Ton 23A	\$18.45 23A	\$12.59/Ton
Pit Loaded Agg.:			
22A	No Bid	\$ 10.25/Ton	\$8.00/Ton
23A	No Bid	\$ 9.50/Ton	\$7.80/Ton
21AA	No Bid	\$ 10.00/Ton	\$8.00/Ton
29A	No Bid	\$ 13.65/Ton	No Bid

2. Bituminous Patching Materials:

<u>Item</u>	<u>Saginaw Paving</u>	<u>Everett Goodrich</u>	<u>Unique Paving</u>
	<u>Delivered/At Plant</u>	<u>Trucking</u>	<u>Materials</u>
		<u>Delivered/At Plant</u>	<u>Delivered/At Plant</u>
CP-6	No Bid	No Bid	No Bid
CP-7	No Bid	No Bid	No Bid
CP-7 Appr. Equal	No Bid	No Bid	\$146.47-train/\$125.00/ton
			\$165.61-lead
QPR	No Bid	\$118.50/\$115.00/ton	No Bid

3. Emulsified Asphalts:

<u>Item</u>	<u>Bit-Mat Products</u>	<u>Michigan Paving</u>
	<u>Unit Price/Gal.</u>	<u>Unit Price/Gal.</u>
AE-90	\$2.4900	NO BID
AE-90 Alt.	NO BID	\$2.4300
CRS-2m	\$2.7000	\$2.6800
HFRS-2m	NO BID	NO BID
SS-1h or		\$1.8600
Alt. fog seal	\$1.8500	
	Cationic Chiplock	

4. Brine Application for Dust Control:

Mineral Well-24-26%:

American Waste, Inc. DBA: Northern A-1 Services . . \$0.300/gal.
D & J Bowen, Sterling, MI \$0.310/gal.
Bay Dust Control \$0.370/gal.

5. Liquid Calcium Chloride, Applied:

Bay Dust/Liquid Calcium Chloride Sales. \$0.746/gal.

35% Calcium Chloride Solution,
Applied, Continuous Application

Moved by MacArthur, seconded by Spaulding, to accept all the bids received for furnishing annual requirements allowing staff the option to purchase material from the firm offering the most economical cost and timely delivery of the product desired. Motion carried unanimously.

JANUARY BILLS

Moved by MacArthur, seconded by Spaulding, to approve the January 2024 bills in the amount of \$537,247.34. Motion carried unanimously.

PURCHASES

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$116,898.46:

9i. PURCHASES

Item	PO/Inv.	Date	Description	Amount
1	75193	1/19/24	Cogitate Inc., PFA Support for 02/01/24-04/30/24.	\$2,854.00
2	CRA0008821	2/10/24	CRASIF, Fourth Quarter Workers Comp. policy premium.	\$11,265.00
3	PO 111	1/22/24	Forward Energy Co., 11,998 gallons diesel-winter blend at \$2.3970 per gallon.	\$28,759.21
4	PO 112	1/25/24	Forward Energy Co., 2,800 gallons nolead gasoline at \$2.1480 per gallon.	\$6,014.40
5	20224	2/2/24	Green Fuel, used 7,000 gallon water tanker.	\$15,000.00
6	2924	1/27/24	Kessler Equipment Co., one half new floor hoist payment	\$38,847.00
7	SD157112	2/1/24	Michigan CAT, replace diesel particulate filter on Equipment #115.	\$5,212.85
8	591-11186280	1/17/24	MDOT, Maintenance Advance payment for FY 2023.	\$2,552.00
9	63504	2/2/24	Overhead Door Co. of Alpena, new west entry door with installation.	\$2,920.00
10	3-1224567	1/19/24	Valley Truck Parts, new differential rear end for Truck #093,	\$3,474.00
TOTAL PURCHASES				\$116,898.46

Motion carried unanimously.

CONTRACT PAYMENTS

There were no contract payments.

COMMISSIONERS COMMENTS

There were no Commissioner Comments.

AIRPORT ROAD MDOT AUTHORIZATION

**ALPENA COUNTY AIRPORT ROAD
MDOT CONTRACT NO. 23-5490
JOB NO. 211778CON
CONTROL SECTION EDD 04000**

Moved by Commissioner MacArthur and seconded by Commissioner Spaulding, that Ryan J. Brege, Managing Director, and Julia Patterson, Secretary, are hereby authorized to sign the contract

between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Alpena, Michigan, for the following described project:

EDD 04000; JOB #211778CON

Hot mix asphalt base crushing, shaping, and resurfacing along Airport Road from M-32 northerly approximately 0.7 miles; and all together with necessary related work.

Carried by a vote as follows:

Ayes: Commissioner Lucas, MacArthur, and Spaulding
Nays: None
Absent: None

Motion carried unanimously.

LONG RAPIDS ROAD SIGNING MDOT AUTHORIZATION

**ALPEN A COUNTY LONG RAPIDS ROAD SIGNING
MDOT CONTRACT NO. 23-5565
JOB NO. 217996CON
CONTROL SECTION HSIP 04000**

Moved by Commissioner MacArthur and seconded by Commissioner Spaulding that Ryan J. Brege, Managing Director, and Julia Patterson, Secretary, are hereby authorized to sign the contract between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Alpena, Michigan, for the following described project:

HSIP 04000; JOB #217996CON

Permanent signing for 20 horizontal curves along Long Rapids Road from Graham Road to Kelly Drive; and altogether with necessary related work.

Carried by a vote as follows:

Ayes: Commissioner Lucas, MacArthur, and Spaulding
Nays: None
Absent: None

Motion carried unanimously.

**2023
COUNTY-WIDE AND URBAN-AREA MILEAGE
ANNUAL CERTIFICATION**

Moved by Commissioner MacArthur, supported by Commissioner Spaulding, to adopt the following resolution

In accordance with the provisions of Act 51, Public Acts of 1951, as amended, the Board of County Road Commissioners of Alpena County, Michigan, does hereby certify to the Michigan Department of Transportation that, as of December 31, 2023, the Alpena County Road System included 209.52 miles in the County-Wide Primary Road System, of which 11.28 miles are Urban Primary Roads, and included 450.97 miles in the

County-Wide Local Road System, of which 43.31 miles are Urban Local Roads; and does further certify that said County-Wide Primary and Local Road Systems are under the jurisdiction of the Alpena County Road Commission and are normally open to automobile traffic during the months of May through October.

Motion carried by vote as follows:

Ayes: Commissioners Lucas, MacArthur, Spaulding.

Nays: None

Absent: None

COUNTY ROAD ASSOCIATION OF MICHIGAN BOARD OF DIRECTORS BALLOT

Moved by Spaulding, seconded by MacArthur, to cast a vote for Jerry Heim, Kalkaska County, Northern Michigan Association of Road Commissions, as a candidate to serve on the Board of Directors of the County Road Association of Michigan. Motion carried unanimously.

NEXT MEETING DATE

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, March 5, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:48 p.m.

Gerald Lucas, Chairman

Julia G. Patterson,
Board Secretary