

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

August 1, 2023

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Rebecca Rivard, County Engineer from Huron Engineering and Surveying; Bill LaHaie, Alpena County Commissioner.

AGENDA

Moved by MacArthur, seconded by Spaulding, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Spaulding, seconded by MacArthur, to approve the minutes of the regular meeting of July 11, 2023. Motion carried unanimously.

COMMUNICATIONS

There were no communications.

APPEARING BEFORE THE BOARD/PUBLIC COMMENT

Jerry Kaschner, 3621 Werth Road, appeared before the Board to inquire what the process is for choosing which road will be paved. Managing Director Ryan Brege responded that the Alpena County Road Commission has a five-year plan for construction projects which involve several factors as to what the plan will be with our STP money for federal aid roads. Mr. Kaschner also commented that he received a letter from the DEQ stating that he may apply for a ditching permit since the water is a drainage ditch not a stream.

MANAGING DIRECTOR REPORT

Managing Director Ryan Brege reported the following:

- Spruce Road: Culverts are in, gravel has been added, and paving could possibly start on Saturday.
- GI plans for Long Rapids Road signing project's programming were accepted.
- Long Rapids Road Bridge is still in survey/design phase.
- Airport Road, Bagley Street, and Hamilton Road are in the preliminary plan phase. Continue to meet with Airport Manager

Steve Smigelski and County Administrator Mary Catherine Hannah to coordinate with the airport project.

- Hired a new mechanic.
- Had a crew meeting to bring them up to date.
- Completed Paser road ratings for Federal aid eligible roads and local system roads. Local roads are rated every three years.
- Working on an Emergency Policy for reconstruction if a disaster was to occur.
- Turnbull Mill case was dismissed by the Judge since the Texleys' and the Road Commission have come to an agreement. The Judge wants to make sure the Road Commission gets the deeded easement to the lake from the Texleys'.
- Working on an agreement for Bussie Road (turnaround issue) rather than going to court.
- The Geronimo Road case was granted our motion for summary disposition. The Road Commission will have the entire turnaround rather than just the sixty-six feet. Will set up two stakes for Mr. Tadajewski to put up his fence.
- MCRCSIP refund was \$20,180.

COUNTY ROAD REPORT

The Superintendent presented the Board with an update on the County Roads.

JUNE BUDGET STATUS REPORT

The Finance Director reviewed the June Budget Status Report for the month ended June 30, 2023.

Moved by MacArthur, seconded by Spaulding, that all reports become part of the minutes.

RECEIVE GUARDRAIL QUOTES

Two quotes were received for the damaged guardrail repair on Long Rapids Road over Thunder Bay River. Moved by Spaulding, seconded by MacArthur, to accept the quote from Action Traffic Maintenance for \$6,825.00. Motion carried unanimously.

PURCHASES

Moved by MacArthur, seconded by Spaulding, to approve the following purchases in the amount of \$143,431.17:

9C. PURCHASES

<u>Item</u>	<u>PO/Inv.</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
1	V85994	7/14/23	AIS Construction Equipment, labor and parts to repair leaking boom cylinder and bucket cylinder.	\$4,938.41
2	98337	6/26/23	Bedrock Contracting, excavator w/jack hammer rental for building drains and catch basin project.	\$2,840.00
3	97	7/24/23	Blarney Castle Oil Co., 2,700 gallons nolead gas at \$2.798 per gallon.	\$7,554.60
4	174776	8/1/23	Michigan Paving & Materials Co., 31,593.27 gallons of HFRS-2 at \$2.31 per gal. for primary roads sealcoats.	\$72,980.46
5	T027847	7/19/23	Michigan Pipe & Valve, piping for building drains and	

			catch basins.	\$7,943.00
6	2809007	7/6/23	Spec. Stone Products, 284.18 tons 29A stone at \$12.30 per ton for county sealcoat projects.	\$3,495.41
7	2810264	7/11/23	Spec. Stone Products, 228.16 tons 29A stone at \$12.30 per ton for county sealcoat projects.	\$2,806.37
8	1644	7/22/23	Thunder Bay Tree Service, primary roads herbicide application.	\$29,927.00
9	057P17178	7/20/23	W.W.Williams, new diesel exhaust filters for Truck #090.	\$5,950.92
10	1048	7/13/23	Zann Bros Construction, pour, finish, and seal 2,220 sq. ft. concrete for shop basins and drains.	\$4,995.00
TOTAL PURCHASES				\$143,431.17

Motion carried unanimously

CONTRACT PAYMENTS

There were no contract payments.

JULY BILLS

Moved by MacArthur, seconded by Spaulding, to approve the July 2023 bills in the amount of \$ 735,775.68. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Spaulding commented that salaried employee wages should be evaluated by Managing Director Ryan Brege to decide the amount of raise to be given. The Board instructed Mr. Brege to do evaluations on the staff and give those recommendations to the Board. Commissioner Spaulding and Commissioner Lucas stated that the Finance Director's salary needs to be increased so the Road Commission can get qualified candidates when the current Finance Director retires in the future. Mr. Brege commented he had a wage survey that was done by another Road Commission in 2021 that surveyed road commissions with the comparable miles and similar MTF Revenue. The Board instructed Mr. Brege to bring salary recommendations to the next Board meeting.

Commissioner MacArthur commented that he has received calls that the Oxcart online permit program is not working. Managing Director Ryan Brege responded those callers should be contacting him rather than a Commissioner.

CRASIF BOARD OF TRUSTEES

Moved by Spaulding, seconded by MacArthur, to cast a vote for the following candidates for the CRASIF Board of Trustees:

Two (2) three-year at-large positions (2023-2026)
One (1) three-year term from the Upper Peninsula Region.

- * Tom Doty-Commissioner-Mackinac County Road Commission
- * Ken Hulka-Managing Director-Muskegon County Road Commission
- * Beth Hunt-Director of F & HR-Lenawee County Road Commission

Motion carried unanimously.

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, September 5, 2023, at 3:00 p.m. in the lower level of the Alpena County Road Commission building.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:06 p.m.

Gerald Lucas, Chairman

Julia G. Patterson,
Board Secretary