

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

November 28, 2023

The Board of County Road Commissioners of the County of Alpena met in a workshop meeting on the above date for the purpose of discussing the 2024 draft budget. The meeting was called to order by the Chairman, Gerald Lucas, at 1:00 p.m.

ROLL CALL

Present: Commissioners Lucas, MacArthur, Spaulding

Absent: None.

Staff present: Ryan Brege, Managing Director; Julie Patterson, Finance Director/Board Secretary; John Bygden, Superintendent; Dwayne Coffman, Foreman; C.J. Wise, Foreman; Jake Heltlsey, Engineering Technician; Timmy Beaudoin, Chief Mechanic; and Irma McDonald, Payroll/Accounts Payable Clerk.

AGENDA

Moved by MacArthur, seconded by Spaulding, to adopt the agenda as presented. Motion carried unanimously.

2024 BUDGET WORKSHOP

Managing Director Ryan Brege reviewed the first draft of the proposed budget for 2024 to the Board and included a net deficit of \$ 1,644,472. The draft budget presented would leave a fund balance of approximately \$2.9 million for the year ending December 31, 2024. In 2015, the Board approved a fund balance of \$3 million.

Managing Director Ryan Brege reviewed the notes highlighting the revenues and expenditures and answered questions raised by the Board. Commissioner Spaulding questioned if the 3rd Street extension is included in the Rural Task Force Five-Year Plan. Mr. Brege commented that it is not in the plan as there needs to be fifty percent contributed by another source or sources. Questions were asked if there were any grants that could be applied to help with the cost. Mr. Brege will research the Category A grant that Commissioner MacArthur stated 3rd Street could qualify. This grant would have to be applied for by the Road Commission.

After a short discussion, the reconstruction of 2.05 miles of Bloom Road for \$1.3 million was stricken from the 2024 Draft Budget. The Board directed Mr. Brege to find smaller road projects options to add to the Budget. The Board also would like the Fund Balance to increase to \$3.5 million by December 31, 2024.

Commissioner MacArthur questioned why gravel trains were not included in the draft budget, but a pup trailer was. A short discussion with the Foremen regarding gravel trains vs a pup trailer was held.

The draft budget will continue to be reviewed by Mr. Brege and Finance Director Julie Patterson as the year progresses. The final

November 28, 2023

budget will be submitted to the Board for their review/approval at a subsequent meeting.

PURCHASES

Moved by MacArthur, seconded by Spaulding, to approve the following purchases in the amount of \$156,640.76:

6A. PURCHASES				
Item	PO/Inv.	Date	Description	Amount
1	107	11/9/23	Blarney Castle Oil, 2,700 gallons nolead gas at \$2.4172 per gallon.	\$6,526.44
2	CRA0008751	11/10/23	CRASIF, (County Road Association Self-Insurance Fund) for third quarter workers' comp.	\$11,264.00
3	90718	11/9/23	Northern Energy, Inc., 251 gallons EC15W40 bulk oil at \$11.70 per gallon and 65 gallons Hydraulic AW46 oil at \$10.68 per gallon.	\$3,630.90
4	943891	11/8/23	Oscar W. Larson Co., fuel polishing on (2) 10,000 gallons diesel tanks, added Kathon and replaced diesel filters.	\$7,000.00
5	867961	10/31/23	Team Elmer's, crushing 34,936 tons gravel at \$3.55 per ton at Flanders Pit less \$6,300 liquidated damages.	\$117,722.80
6	703043	11/21/23	Team Elmer's, 615.03 tons of 23A at \$6.85 per ton for county gravel roads.	\$4,212.95
7	3-1224223	11/22/23	Valley Truck Parts, new manual transmission for Truck #092.	\$6,283.67
TOTAL PURCHASES				\$156,640.76

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Spaulding, seconded by MacArthur, to approve the following contract payments in the amount of \$195,538.63:

6B. CONTRACT PAYMENTS				
Item	PO/Inv	Date	Description	Amount
1	4322	11/12/23	Bolen Asphalt Paving, Inc., shoulder paving for County Roads.	\$92,920.00
2	11282023	11/25/23	Kawkawlin Roofing Company, Progress Billing #2 for the building roof replacement.	\$90,000.00
3	110323	11/3/23	Michigan Department of Transportation, Contract payment #3 for Spruce Road Reconstruction.	\$12,618.63
TOTAL CONTRACT PAYMENTS				\$195,538.63

Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 2:34 p.m.

Gerald E. Lucas, Chairman

Julia G. Patterson,
Board Secretary

November 28, 2023