

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY ROAD COMMISSION**

December 2, 2025

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerry MacArthur, at 3:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL

Present: Commissioners MacArthur, Spaulding, and Lucas.
Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Road Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Bill LaHaie, Alpena County Commissioners; Becky Rivard, Huron Engineering and Surveying; Cam Augustyn, Alpena County Road Commissioner.

AGENDA

Moved by Spaulding, seconded by Lucas, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Lucas, seconded by Spaulding, to approve the minutes of the regular meeting of November 4, 2025. Motion carried unanimously.

COMMUNICATIONS

There were no communications.

APPEARING BEFORE THE BOARD/PUBLIC COMMENT

MANAGING DIRECTOR REPORT

Managing Director Ryan Brege reported the following:

- Long Rapids Road Bridge over North Branch of the Thunder Bay River was opened to thru traffic on November 14th. Need to complete Silane treatment and epoxy overlay in 2026.
- Continuing to work on the FEMA reimbursement. Have an extension until July 2027.
- Going to the MCRCSIP meeting on Wednesday, December 3rd to explain the backstory of the civil action suit of the Geronimo Road resident since 2019. MCRCSIP was awarded restitution.
- Meeting with the union reps to discuss the language in their contract requiring the mechanic to have a CDL to be employed at the Road Commission. Currently, the mechanics must have a CDL and need to find a way to hire without one.

COUNTY ROAD REPORT

Road Superintendent John Bygden presented the Board with an update on the County Roads.

OCTOBER FINANCIAL REPORT

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ending October 31, 2025.

Moved by Spaulding, seconded by Lucas, that all reports become part of the minutes. Motion carried unanimously.

NOVEMBER BILLS

Moved by Spaulding, seconded by Lucas, to approve the November 2025 bills in the amount of \$507,127.23. Motion carried unanimously.

PURCHASES

Moved by Spaulding, seconded by Lucas, to approve the following purchases in the amount of \$345,907.86:

9B. PURCHASES

Item	PO/Inv.	Date	Description	Amount
1	H67879	10/31/25	AIS Construction Equipment, new distributor tank (budget)	\$189,350.00
2	S87746	11/06/25	Alpena Diesel Service, exhaust after treatment for Truck #092	\$4,419.79
3	21329	10/20/25	Alpena Transmission Specialists, transmission repair for pickup #007.	\$2,573.57
4	100098	7/22/25	Bedrock Contracting, dig out and remove existing culvert, set grade and replace with new culvert on Pebble/Memory.	\$7,285.45
5	Pay Est #2	11/13/25	Bolen Asphalt Paving, Inc., HMA patching on Herron Road	\$15,273.57
6	CRA0009456	11/10/25	CRASIF, Third Qtr. Workers Comp policy premium.	\$8,285.00
7	PO 170	11/10/25	Forward Distributing, 2,600 gallons of nolead gas at \$2.1597 per gallon.	\$5,615.22
8	PO 171	12/1/25	Scotland Oil Co., 12,000 gallons diesel fuel-winter blend at \$2.2444 per gallon.	\$26,932.80
9	X316025956	11/18/25	Stoops Western Star, Turbocharger for Truck #095. \$344.33 per tire for inventory.	\$4,316.34
10	BJ0002843	11/14/25	Truck & Trailer Specialties, equipment package for Truck #62 from 2024 Budget (No labor)	\$81,856.12
TOTAL PURCHASES				\$345,907.86

Motion carried unanimously.

CONTRACT PAYMENTS

Moved by Lucas, seconded by Spaulding, to approve the following contract payments in the amount of \$31,084.31:

9C. CONTRACT PAYMENTS

Item	PO/Inv	Date	Description	Amount
1	12012025	11/04/25	Michigan Department of Transportation, Progress Billing #5 for Wolf Creek Rd resurfacing project for	

\$4,622.17 and Billing #2 for Long Rapids Road Bridge	
for \$26,462.14.	\$31,084.31
TOTAL CONTRACT PAYMENTS	31,084.31

Motion carried unanimously.

COMMISSIONERS COMMENTS

Commissioner Spaulding commented he was happy to see Long Rapids Road Bridge was open to traffic on November 14th. Mr. Spaulding also thanked the crew for getting the roads quickly cleared after the snow storm.

Commissioner MacArthur questioned if LS Engineering was paid \$8,000 for the construction engineering after the Engineer Tech left employment at the Road Commission.

NEW HIRES, RETIRES, and TRANSFERS

Managing Director Ryan Brege informed the Board that a truck driver started employment on December 2nd. A mechanic and an engineering tech positions still need to be filled.

EXCAVATOR PURCHASE

The crew will try out a CAT 317 excavator before a decision is made.

CELL PHONE STIPEND

The cell phone stipend was tabled until a future meeting.

VIRGINIA STREET - OSSINEKE TOWNSHIP

Moved by Lucas, seconded by Spaulding, to enter into an agreement with Ossineke Township for Virginia Street-to remove and replace cross culvert ends and fill low areas with gravel. Ossineke Township will be billed only for materials. The Road Commission will pay for labor and equipment. Motion carried unanimously.

SET PUBLIC HEARING DATE

Moved by Lucas, seconded by Spaulding, to set the Public Hearing for the 2026 Budget for Tuesday, December 30th at 1:00 p.m. Motion carried unanimously.

**DESIGNATION OF CHIEF
ADMINISTRATIVE OFFICER AND FISCAL OFFICER**

Moved by Spaulding, seconded by Lucas, to designate Ryan Brege, Managing Director, as Chief Administrative Officer and Julia Patterson, Finance Director, as Fiscal Officer for 2026. Motion carried unanimously.

DISTRIBUTIVE ITEM BUDGET ALLOWANCE TRANSFER

Moved by Spaulding, seconded by Lucas, that authorization be approved for the expenditure amounts in the General Appropriations Act for Distributive Expense to be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense at year end. Motion carried unanimously.

AUTHORIZATION FOR BUDGET LINE-ITEM TRANSFER

Moved by Lucas, seconded by Spaulding, that the Chief Administrative Officer be authorized to transfer up to 25% of a Budget line-item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners after the transfer. Motion carried unanimously.

ORGANIZATIONAL MEETING

Moved by Spaulding, seconded by MacArthur, to set the organizational meeting of the Board of County Road Commissioners for Alpena County for 3:00 p.m., Tuesday, January 6, 2026, at the offices of the Alpena County Road Commission. Motion carried unanimously.

NEXT MEETING DATE

The Alpena County Road Commissioners will hold a Public Hearing for the 2026 Budget on Tuesday, December 30, 2025, at 1:00 p.m. in the lower level of the Alpena County Road Commission.

PUBLIC COMMENT

Amy Matuzak, 11096 Beaver Lake Road, thanked the Road Commission Board for considering to pave Beaver Lake Road and the many lives that will be impacted by the upgrade. Ms. Matuzak hopes to keep the ball rolling.

There being no further business to come before the Commissioners, the Chairman declared the meeting adjourned at 3:45 p.m.

Gerry MacArthur, Chairman

Julia G. Patterson,
Board Secretary