

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

January 2, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.  
Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Travis Konarzewski, County Commissioner; County Engineer Rebecca Rivard, Huron Engineering and Surveying.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of December 12, 2023, and the Budget meeting of December 29, 2023. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**CITIZENS APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

There were no citizens.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- No update on projects.
- Worked on the finalizing projects for the 2024 budget.

**COUNTY ROAD REPORT**

The Superintendent presented the Board with an update on the County Roads.

**BIDS AND QUOTATIONS**

Two quotes were received for guardrail replacement on Genschaw Road:

G & J Site Solutions, Calumet, MI . . . . . \$8,755.00

Action Traffic Maintenance, Inc., Grand Blanc, MI . . \$7,425.00

Moved by Spaulding, seconded by MacArthur, to receive both quotes so either vendor can be available to do the work when the time is best for the Alpena County Road Commission. Motion carried unanimously.

**DECEMBER BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the December 2023 bills in the amount of \$777,685.72. Motion carried unanimously.

**PURCHASES**

Moved by MacArthur, seconded by Spaulding, to approve the following purchases in the amount of \$191,671.89:

**9C. PURCHASES**

Item	PO/Inv.	Date	Description	Amount
1	010124	1/1/24	Creative Benefits & Insurance Co., 2024 Storage Tank Pollution Insurance Premium.	\$7,107.13
2	P.O. 110	1/2/24	Forward Energy Co., 2,600 gallons nolead at \$1.9615 per gallon.	\$5,099.90
3	ALPCOM	1/1/24	Geffs Manufacturing, Inc., Used Chip Spreader (\$137,529.10 less \$35,000 deposit)	\$102,529.10
4	591-11174189	12/11/23	MDOT, 2023 Capital Equipment Advance	\$46,238.00
5	317002	12/20/23	Scotland Oil Co., 11,996 gallons winter blend diesel at \$2.559 per gallon.	\$30,697.76
				<b>TOTAL PURCHASES \$191,671.89</b>

Motion carried unanimously.

**CONTRACT PAYMENTS**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$6,089.61:

**9D. CONTRACT PAYMENTS**

Item	PO/Inv	Date	Description	Amount
1	240000000764	12/26/23	MDOT, Final Accounting Billing for Cathro Road-Long Rapids to Lacomb Road from 2021.	\$6,089.61
				<b>TOTAL CONTRACT PAYMENTS \$6,089.61</b>

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

Commissioner Lucas commented that he has heard positive feedback on the condition of Zybtowski Road. Commissioner Spaulding questioned the status of the lawsuits that the Road Commission was involved in. Managing Director Ryan Brege responded that they have been settled. Commissioner MacArthur inquired if Turnbull Mill Road was surveyed and if the deed was recorded. Mr. Brege replied that it was surveyed, and the deed was recorded.

**STAFF APPOINTMENTS**

**A. MANAGING DIRECTOR:**

Moved by Spaulding, seconded by MacArthur, that Ryan Brege be appointed as Managing Director for 2024. Motion carried unanimously.

**B. BOARD SECRETARY:**

Moved by MacArthur, seconded by Spaulding, that Julia Patterson be appointed as Board Secretary for 2024. Motion carried unanimously.

**C. LEGAL COUNSEL:**

Moved by Spaulding, seconded by MacArthur, that the law firm of Bauer, Florip & Wojda be retained as the Alpena County Road Commission's Attorneys for 2024. Motion carried unanimously.

**SET REGULAR MEETING TIME, DATES AND PLACE FOR 2024**

Moved by MacArthur, seconded by Spaulding, that the regular meetings of the Board of County Road Commissioners of Alpena County for 2024 be held on the first Tuesday of each month at 3:00 p.m. unless a second meeting is needed, except for the months of February and October, at which time those meetings will be held the second week of the month, in the lower-level conference room at the Road Commission offices. Motion carried unanimously.

**CHECKING ACCOUNT DEPOSITORY**

Moved by MacArthur, seconded by Spaulding, to designate Huntington Bank as the checking account depository for the General Road Fund, Payroll Account, and Accounts Payable Account for 2024. Also, Huntington Bank, PNC Bank, Nicolet, or any other Federal Deposit Insurance Corporation or a savings and loan association which is a member of the Federal Savings and Loan Insurance Corporation or a credit union which is insured by the National Credit Union Administration maintaining an office in the County that is authorized by statute, be designated as depositories for County Road Funds. Motion carried unanimously.

**CHECK SIGNATURE AUTHORIZATION**

Moved by MacArthur, seconded by Spaulding, that Ryan Brege, Managing Director, and Julia Patterson, Finance Director/Board Secretary, are hereby authorized to sign checks for the Payroll Account and for the Accounts Payable Account. Motion carried unanimously.

**ATTORNEY'S RETAINER FEE AGREEMENT**

Moved by MacArthur, seconded by Spaulding, to authorize the Chairman and Board Secretary to sign the annual Retainer Agreement, with the law firm of Bauer, Florip & and Wojda, for one year, from January 1, 2024, to December 31, 2024. The annual retainer fee of \$15,600 per year, payable monthly as the same accrues, at the rate of \$1,300 per month. Retained services in excess of 70 hours of legal services shall be billed as additional charges. The Attorneys shall provide a semi-annual billing, showing services performed and time expended on Retained Services. Any additional legal work outside the scope of routine legal work will be at the

standard hourly rate charged by the attorney handling the type of service, to the maximum of \$225.00 per hour, plus out-of-pocket expenses. Motion carried unanimously.

**COMMENDATION**  
**GLENN MCCONNELL**

**WHEREAS**, Glenn H. McConnell has served the citizens of Alpena County and the motoring public as a loyal member of the Alpena County Road Commission leadership team, and

**WHEREAS**, Mr. McConnell retired on October 31, 2023, after thirty and a half years of continuous dedicated service with the Road Commission with Operations Administrator for the past twenty-five years, and

**WHEREAS**, his commitment to the responsibilities of his office, to the well-being of his co-workers, and to the welfare of the public has earned him the respect and appreciation of his peers, his colleagues, township officials and the public alike, and

**WHEREAS**, his many contributions to the efficient operation of the Road Commission and improvement of the roads in Alpena County Road are in keeping with the finest traditions of public service.

**NOW THEREFORE BE IT RESOLVED** that the Board of County Road Commissioners of Alpena County, Michigan, does hereby gratefully congratulate Mr. McConnell for his many years of exceptional public service and wish him well in all his future endeavors.

Resolution unanimously adopted the 2nd day of January 2024.

BOARD OF COUNTY ROAD COMMISSIONERS  
ALPENA COUNTY, MICHIGAN

**PUBLIC COMMENT LIMITATION AT MEETINGS**

Moved by MacArthur, seconded by Spaulding, to adopt the following policy:

In accordance with the provisions of the Open Meetings Act and interpretative case law and opinions of the Attorney General, the following rules shall govern public comment at all meetings of the Board of Alpena County Road Commissioners:

1. The Commissioners may limit public comment to a prescribed position on the meeting's agenda.
2. The Chairperson of the meeting may limit the time during which a single individual may address the Commissioners to a period of between 3 and 5 minutes.
3. The Chairperson of the meeting may allow additional time during which a single individual may address the Commissioners on a case-by-case basis, in extenuating circumstances and for reasons that encourage public participation.
4. An individual addressing the Commissioners shall identify himself or herself by first and last name at the commencement of the individual's remarks.
5. An individual addressing the Commissioners should endeavor to be respectful of others and to conduct him- or herself with the comportment customarily expected of participants in public meetings.
6. An individual addressing the Commissioners may ask questions of the Commissioners or the Managing Director or other staff. However, Commissioners, the Managing Director, and other staff are not obliged to answer questions or otherwise respond to public comment.

7. An individual addressing the Commissioners shall not be permitted to make a personal attack on the conduct of a Commissioner, the Managing Director, or other staff which is totally unrelated to the manner in which the Commissioner, Managing Director, or other staff performs his or her duties.
8. In the case of a meeting the purpose of which is for the Commissioners to conduct interviews of applicants for employment, members of the public may be present at such meeting and have an opportunity to address the Commissioners in accordance with these rules but shall not be permitted to ask questions of the applicants for employment.
9. Staff shall make copies of this policy available to members of the public attending meetings of the Commissioners.

Motion carried unanimously.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, February 13, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:42 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

February 13, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Travis Konarzewski, County Commissioner; County Engineer Rebecca Rivard, Huron Engineering and Surveying.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of January 2, 2024. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**CITIZENS APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

There were no citizens.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road HSIP Signing project's low bidder was Give'Em a Brake Safety with a bid of \$83,247.
- Long Rapids Road Bridge survey is complete and plans in progress.
- Received bids for Airport Road and Hamilton Road on January 25<sup>th</sup>.
- Will advertise for bids for Bagley Street Overlay on February 14th.
- Received design engineering proposals for Third Street Extension and the Lake Winyah Road.
- Working on applying for safety grants for Taylor Hawks Road.
- While working with R.S. Scott on bridge inspections, they

reviewed bridge replacement grants but none of our bridges qualify for a full bridge replacement.

- Attended County Engineer Workshop last week and can incorporate a couple of ideas to stretch the budget dollars.
- Discussed chains or cables with the crew, and planning on ordering cables for the trucks from Fastenal in Alpena for an approximate cost of \$4,350.00
- Did a site visit to Third Street/Tamarack with State Representative Cam Cavitt. Hoping that Rep. Cavitt can earmark some funds in the budget for it. Cavett needs numbers by June to start the process. Met with Supervisor Nathan Skibbe about the Charter Township of Alpena's share of the project.
- Will work with Dan Florip to draft up a letter to send to the anonymous donor for the Lake Winyah Road project.
- Planning on attending the pre-construction meeting for the airport runway project.

#### **COUNTY ROAD REPORT**

The Superintendent presented the Board with an update on the County Roads.

#### **DECEMBER 2023 CASH FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended December 31, 2023.

#### **JANUARY 2024 CASH FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended January 31, 2024.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

#### **BIDS AND QUOTATIONS**

#### **THIRD STREET DESIGN ENGINEERING**

Moved by MacArthur, seconded by Spaulding, to receive the design engineering proposal from Huron Engineering with a not-to-exceed cost of \$32,400 for the Third Street Extension Design. Motion carried unanimously.

#### **LAKE WINYAH ROAD DESIGN ENGINEERING**

Moved by Spaulding, seconded by MacArthur, to receive the design engineering proposal from Huron Engineering with a not-to-exceed cost of \$10,800 for the Lake Winyah Road Design. Motion carried unanimously.

#### **HAMILTON ROAD MILL AND OVERLAY**

One bid was received for overlaying Hamilton Road from French Road to US-23. \$360,000 was budgeted in the 2024 Budget for Hamilton Road so the balance can be applied to the Bagley Street Overlay project.

Moved by Spaulding, seconded by MacArthur, to receive the bid from Bolen Asphalt Paving, East Tawas, Michigan for \$245,280.33. Motion carried unanimously.

**AIRPORT ROAD CRUSH AND SHAPE**

Two bids were received for resurfacing Airport Road, from M-32 to the CRTC gate.

Team Elmers' . . . . .	\$397,000.00
M&M Paving . . . . .	\$478,993.29

Moved by MacArthur, seconded by Spaulding, to receive the low bid from Team Elmers' for \$397,000.00. Motion carried unanimously.

**BIENNIAL INSPECTION PROPOSAL**

Moved by Spaulding, seconded by MacArthur, to receive the proposal for services from R.S. Scott of Alpena Michigan for the required NBI biennial bridge inspections at a cost of \$7,550.00. Motion carried unanimously.

**ANNUAL REQUIREMENTS**

**1. Aggregate:**

<u>Item</u>	<u>Everett Goodrich</u>	<u>Spec. Stone</u>	<u>Team Elmer's</u>
<u>Tailgate Spread Agg.:</u>			
County-Wide	\$18.90/Ton 22A	\$18.95 22A	
	\$18.30/Ton 23A	\$18.45 23A	\$12.59/Ton
<u>Pit Loaded Agg.:</u>			
22A	No Bid	\$ 10.25/Ton	\$8.00/Ton
23A	No Bid	\$ 9.50/Ton	\$7.80/Ton
21AA	No Bid	\$ 10.00/Ton	\$8.00/Ton
29A	No Bid	\$ 13.65/Ton	No Bid

**2. Bituminous Patching Materials:**

<u>Item</u>	<u>Saginaw Paving</u>	<u>Everett Goodrich</u>	<u>Unique Paving</u>
	<u>Delivered/At Plant</u>	<u>Trucking</u>	<u>Materials</u>
CP-6	No Bid	No Bid	No Bid
CP-7	No Bid	No Bid	No Bid
CP-7 Appr. Equal	No Bid	No Bid	\$146.47-train/\$125.00/ton \$165.61-lead
QPR	No Bid	\$118.50/\$115.00/ton	No Bid

**3. Emulsified Asphalts:**

<u>Item</u>	<u>Bit-Mat Products</u>	<u>Michigan Paving</u>
	<u>Unit Price/Gal.</u>	<u>Unit Price/Gal.</u>
AE-90	\$2.4900	NO BID
AE-90 Alt.	NO BID	\$2.4300
CRS-2m	\$2.7000	\$2.6800
HFRS-2m	NO BID	NO BID
SS-1h or		\$1.8600
Alt. fog seal	\$1.8500	
	Cationic Chiplock	

**4. Brine Application for Dust Control:**

*Mineral Well-24-26%:*

American Waste, Inc. DBA: Northern A-1 Services . . .	\$0.300/gal.
D & J Bowen, Sterling, MI . . . . .	\$0.310/gal.
Bay Dust Control . . . . .	\$0.370/gal.

**5. Liquid Calcium Chloride, Applied:**

Bay Dust/Liquid Calcium Chloride Sales. . . . .	\$0.746/gal.
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35% Calcium Chloride Solution,  
Applied, Continuous Application

Moved by MacArthur, seconded by Spaulding, to accept all the bids received for furnishing annual requirements allowing staff the option to purchase material from the firm offering the most economical cost and timely delivery of the product desired. Motion carried unanimously.

**JANUARY BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the January 2024 bills in the amount of \$537,247.34. Motion carried unanimously.

**PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$116,898.46:

**91. PURCHASES**

Item	PO/Inv.	Date	Description	Amount
1	75193	1/19/24	Cogitate Inc., PFA Support for 02/01/24-04/30/24.	\$2,854.00
2	CRA0008821	2/10/24	CRASIF, Fourth Quarter Workers Comp. policy premium.	\$11,265.00
3	PO 111	1/22/24	Forward Energy Co., 11,998 gallons diesel-winter blend at \$2.3970 per gallon.	\$28,759.21
4	PO 112	1/25/24	Forward Energy Co., 2,800 gallons nolead gasoline at \$2.1480 per gallon.	\$6,014.40
5	20224	2/2/24	Green Fuel, used 7,000 gallon water tanker.	\$15,000.00
6	2924	1/27/24	Kessler Equipment Co., one half new floor hoist payment	\$38,847.00
7	SD157112	2/1/24	Michigan CAT, replace diesel particulate filter on Equipment #115.	\$5,212.85
8	591-11186280	1/17/24	MDOT, Maintenance Advance payment for FY 2023.	\$2,552.00
9	63504	2/2/24	Overhead Door Co. of Alpena, new west entry door with installation.	\$2,920.00
10	3-1224567	1/19/24	Valley Truck Parts, new differential rear end for Truck #093,	\$3,474.00

***TOTAL PURCHASES \$116,898.46***

Motion carried unanimously.

**CONTRACT PAYMENTS**

There were no contract payments.

**COMMISSIONERS COMMENTS**

There were no Commissioner Comments.

**AIRPORT ROAD MDOT AUTHORIZATION**

**ALPENA COUNTY AIRPORT ROAD  
MDOT CONTRACT NO. 23-5490  
JOB NO. 211778CON  
CONTROL SECTION EDD 04000**

Moved by Commissioner MacArthur and seconded by Commissioner Spaulding, that Ryan J. Brege, Managing Director, and Julia Patterson, Secretary, are hereby authorized to sign the contract

between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Alpena, Michigan, for the following described project:

EDD 04000; JOB #211778CON

Hot mix asphalt base crushing, shaping, and resurfacing along Airport Road from M-32 northerly approximately 0.7 miles; and all together with necessary related work.

Carried by a vote as follows:

Ayes:           Commissioner Lucas, MacArthur, and Spaulding  
Nays:           None  
Absent:          None

Motion carried unanimously.

**LONG RAPIDS ROAD SIGNING MDOT AUTHORIZATION**

**ALPENA COUNTY LONG RAPIDS ROAD SIGNING  
MDOT CONTRACT NO. 23-5565  
JOB NO. 217996CON  
CONTROL SECTION HSIP 04000**

Moved by Commissioner MacArthur and seconded by Commissioner Spaulding that Ryan J. Brege, Managing Director, and Julia Patterson, Secretary, are hereby authorized to sign the contract between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Alpena, Michigan, for the following described project:

HSIP 04000; JOB #217996CON

Permanent signing for 20 horizontal curves along Long Rapids Road from Graham Road to Kelly Drive; and altogether with necessary related work.

Carried by a vote as follows:

Ayes:           Commissioner Lucas, MacArthur, and Spaulding  
Nays:           None  
Absent:          None

Motion carried unanimously.

**2023  
COUNTY-WIDE AND URBAN-AREA MILEAGE  
ANNUAL CERTIFICATION**

Moved by Commissioner MacArthur, supported by Commissioner Spaulding, to adopt the following resolution

In accordance with the provisions of Act 51, Public Acts of 1951, as amended, the Board of County Road Commissioners of Alpena County, Michigan, does hereby certify to the Michigan Department of Transportation that, as of December 31, 2023, the Alpena County Road System included 209.52 miles in the County-Wide Primary Road System, of which 11.28 miles are Urban Primary Roads, and included 450.97 miles in the

County-Wide Local Road System, of which 43.31 miles are Urban Local Roads; and does further certify that said County-Wide Primary and Local Road Systems are under the jurisdiction of the Alpena County Road Commission and are normally open to automobile traffic during the months of May through October.

Motion carried by vote as follows:

Ayes: Commissioners Lucas, MacArthur, Spaulding.

Nays: None

Absent: None

**COUNTY ROAD ASSOCIATION OF MICHIGAN BOARD OF DIRECTORS BALLOT**

Moved by Spaulding, seconded by MacArthur, to cast a vote for Jerry Heim, Kalkaska County, Northern Michigan Association of Road Commissions, as a candidate to serve on the Board of Directors of the County Road Association of Michigan. Motion carried unanimously.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, March 5, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:48 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

March 5, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Travis Konarzewski, County Commissioner; County Engineer Rebecca Rivard, Huron Engineering and Surveying, and Kirt Stout, Huron Engineering and Surveying.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of February 13, 2024. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**CITIZENS APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

There were no citizens.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road HSIP Signing project's lowest bidder was Give'Em a Brake Safety with a bid of \$83,247.
- Long Rapids Road Bridge survey is complete and plans in progress.
- Received bids for Airport Road and Team Elmer's was low bidder for \$397,000.00.
- Received bid for Hamilton Road and Bolen Asphalt Paving was low bidder for \$245,280.33.
- Lake Winyah design engineering was awarded to Huron Engineering.
- Third Street Extension design engineering was awarded to Huron Engineering.
- Working on bids for the old salt barn roof replacement.

- Working with Chief Mechanic Tim Beaudoin on purchasing new tanks for the back of trucks. Tanks were budgeted in the 2024 project.
- Biddergy.com online auction has an offer for the 2017 CAT motor grader for \$129,000.

After a short discussion, it was moved by Spaulding, seconded by MacArthur, to accept the bid offer on the motor grader. Motion carried unanimously.

## COUNTY ROAD REPORT

The Superintendent presented the Board with an update on the County Roads.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

## BIDS AND QUOTATIONS

## **PAVEMENT MARKINGS BIDS**

One bid was opened Wednesday, February 21, 2024 for annual pavement traffic markings:

Moved by Spaulding, seconded by MacArthur, to award the bid to PK Contracting of Lake City, Michigan in the amount of \$75,639.82. Motion carried unanimously.

## **TANDEM AXLE TRUCK BIDS**

The following bids were opened Friday, February 23, 2024, for furnishing one 66,000 lb. GVWR Truck Chassis:

## Stoops Western Star of Michigan

Alternate Bid: #2

## Stoops Western Star of Michigan

## Zaremba Equipment

Alternate Bid: #2

## Zaremba Equipment

Following a review of the bids, the staff recommended awarding the bid to Stoops Western Star of Michigan.

Moved by Spaulding, seconded by MacArthur, to award the bid to Stoops Western Star of Michigan, as recommended, for furnishing one 2024 Western Star 47X truck, with an EW4 7 yr./250K mile warranty for a cost of \$167,000, per their bid dated February 23, 2024. Motion carried unanimously.

## **HEAVY DUTY MOTOR GRADER**

The following bids were opened Wednesday, February 28, 2024 to furnish one new 40,000# Operating Weight Heavy Duty Motor Grader:

### Michigan Cat:

## AIS CONSTRUCTION EQUIPMENT:

Moved by MacArthur, seconded by Spaulding, to award the bid to Michigan Cat, for furnishing one 2024 Caterpillar 150 with performance bundle package, with snow wing assembly, 72 months/7,000-hour powertrain & hydraulics warranty, per their bid dated February 28, 2024 for \$393,691.00. Motion carried unanimously.

## BAGLEY STREET RESURFACING BIDS

One sealed bid was received from Bolen Asphalt Paving for \$1,101,311.61 on February 4, 2024 for resurfacing Bagley Street, from M-32 to Long Rapids Road.

Moved by MacArthur, seconded by Spaulding, to receive the bid from Bolen Asphalt Paving with the cost adjustment for traffic control with closing the South end of Bagley to the end of the bridge for approximately a week. Motion carried unanimously.

**FEBRUARY BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the February 2024 bills in the amount of \$439,498.54. Motion carried unanimously.

**PURCHASES**

Moved by MacArthur, seconded by Spaulding, to approve the following purchases in the amount of \$103,736.94:

PO/Inv.	Date	Description	Amount
1254540	3/1/24	Action Traffic Maintenance Inc., guardrail replacement for MDOT's M-65.	\$3,100.00
1254539	3/1/24	Action Traffic Maintenance Inc., guardrail replacement for MDOT's US-23.	\$3,600.00
PO 90	2/23/24	AIS Construction Equipment, Flatbed Trailer (ordered in July 2023)	\$16,470.00
PO 114	2/20/24	Corrigan Oil Co., 12,000 gallons diesel-winter blend at \$2.76870 per gallon.	\$33,224.40
PO 113	2/16/24	Forward Energy Co., 2,700 gallons nolead gasoline at \$2.335 per gallon.	\$6,304.50
BJ0002487	2/27/24	Truck & Trailer Specialties, Balance of tandem truck equipment including wing, spreader, scraper, and dump box from Budget 2022.	\$41,038.04
			<b>TOTAL PURCHASES \$103,736.94</b>

Motion carried unanimously.

**CONTRACT PAYMENTS**

There were no contract payments.

**COMMISSIONERS COMMENTS**

Commissioner Spaulding inquired if signs could be placed on Herron Road to warn motorists of the bump/crack in the road or red flag it to get the motorists attention.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, April 2, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:04 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

April 2, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Travis Konarzewski, County Commissioner; County Engineer Rebecca Rivard, Huron Engineering and Surveying, and Nathan Skibbe, Supervisor of Charter Township of Alpena.

**AGENDA**

Moved by MacArthur, seconded by Spaulding, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by Spaulding, seconded by MacArthur, to approve the minutes of the regular meeting of March 5, 2024. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**CITIZENS APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

There were no citizens.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road HSIP Signing project's lowest bidder was Give'Em a Brake Safety.
- Long Rapids Road Bridge survey is complete and plans in progress.
- No start date for Airport Road yet.
- Spoke with Pat and Matt Bolen of Bolen Asphalt regarding traffic control for the Bagley Street resurfacing and we could save approximately \$40,000 by closing Bagley Street during the project. Project will not start until school is out.
- Surveys have been completed for the Lake Winyah and Third Street extension projects and cleared to get soil borings.
- Attended County Highway Conference in Lansing.

- Bids have been sent out for the old salt barn roof replacement and Nappers Road culvert lining.
- Need a resolution to apply for local bridge funding for the State Street Bridge over Devil's River in Ossineke.

#### **COUNTY ROAD REPORT**

The Superintendent presented the Board with an update on the County Roads.

#### **FEBRUARY FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended February 29, 2024.

Moved by MacArthur, seconded by Spaulding, that all reports become part of the minutes. Motion carried unanimously.

#### **BIDS AND QUOTATIONS**

##### **OVERBAND CRACK SEAL BIDS**

Three bids were received on Friday, March 15 2024 for 12.9 miles of overband crack seal:

Wolverine Sealcoating . . . . .	\$37,926.00
Fahrner Asphalt Sealers . . . . .	\$48,210.40
Scodeler Construction . . . . .	\$59,043.30

Moved by Spaulding, seconded by MacArthur, to award the bid to Wolverine Sealcoating of Jackson, Michigan in the amount of \$37,926.00. Motion carried unanimously.

#### **TANDEM TRUCK EQUIPMENT**

Moved by MacArthur, seconded by Spaulding, to receive the quote of \$137,954.00 for the equipment package from Truck and Trailer Specialties of Boyne Falls. Motion carried unanimously.

#### **MARCH BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the March 2024 bills in the amount of \$449,875.07. Motion carried unanimously.

#### **PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$225,993.29:

Item	PO/Inv.	Date	Description	Amount
1	T30802	3/15/24	AIS Construction Equipment, 900 grader bits at \$6.66 per bit.	\$5,995.00
2	170563	3/25/24	Carrier & Gable, Inc., for roll-up portable traffic signs	\$12,344.00
3	PO 119	3/13/24	Forward Energy Co., 2,900 gallons nolead gasoline at 2.669 per gallon.	\$7,740.10
4	202401000	1/24/24	G&J Site Solutions, Inc., guardrail replacement on Genschaw Road.	\$8,755.00
5	406528	3/26/24	Geffs Manufacturing, Inc., Shipping charge for the delivery of the used chip spreader.	\$7,600.00

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April 2, 2024

6	HP58305	3/18/24	Ginop Sales, skid steer rental for 3rd Str. Extension and MDOT M-65 Tree Removal.	\$2,900.00
7	PO 118	3/8/24	GOTO Tanks, Two 2035-gallon tanks (Budget 2024 items)	\$13,147.98
8	6948	4/1/14	Michigan County Road Commission Self-Insured Pool, (MCRCSIP) annual property/liability insurance policy.	\$126,619.00
9	32724	3/27/24	MERS, for ACRC-OPEB annual contribution	\$30,000.00
10	9506	3/12/24	Northern Energy Inc., 68 gallons AW46 bulk oil at \$10.68 per gallon and 157 gallons 15W40 bulk oil at \$11.70 per gallon	\$2,563.14
11	707480	3/5/24	Team Elmer's, 613.89 tons of 23A gravel at \$7.80 per ton for county roads.	\$4,788.32
12	BSO023586	3/7/24	Truck & Trailer Specialties, 10 Wing Shoes at \$269.73 per shoe and 5 wing reverse blades at \$168.69 per blade.	\$3,540.75
				<b>TOTAL PURCHASES \$225,993.29</b>

Motion carried unanimously.

**CONTRACT PAYMENTS**

Item	PO/Inv	Date	Description	Amount
1	3032024	3/3/24	MDOT, Final accounting for Long Rapids Road/Bagley Street Traffic Signal Project - 2022.	\$9,220.28
				<b>TOTAL CONTRACT PAYMENTS \$9,220.28</b>

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

Commissioner MacArthur commented that he has been receiving phone calls regarding the potholes on Bagley Street and inquired as to why the crew has not been using the durapatcher to fill them. Superintendent John Bygden responded that the durapatcher is not ready for the season yet. Mr. MacArthur also stated that the employees need to be trained in grading techniques and operations of the job. He also feels the truck drivers need to get closer to the edge of the road when grading or plowing. Commissioner MacArthur questioned Managing Director Ryan Brege if the millings from Hamilton Road and Bagley Street will be used on any of the roads. Mr. Brege responded that Hamilton Road millings will be used on Guyotte Road. John Bygden commented that he is working with Alcona County Road Commission's Foremen to watch how the procedure is done before they place the millings on any of the roads in Alpena County.

County Commissioner Travis Konarzewski commented that he reviewed Team Elmer's Airport Road contract. Mr. Konarzewski stated that Team Elmer's can get a lower price on the HMA since they supply the liquid to Bolen Asphalt Paving for it.

**ANNUAL ACT 51 FINANCIAL REPORT**

Moved by MacArthur, seconded by Spaulding, to approve the Annual Act 51 Financial Report for the year ended December 31, 2023, as presented by the Finance Director Julia Patterson. Patterson will review it at the next regular meeting. Motion carried unanimously.

**TOWNSHIP DUST CONTROL AGREEMENT**

Moved by Spaulding, seconded by MacArthur, to approve the following Road Agreement for Dust Control:

	Township	ACRC	Total
	<u>Match</u>	<u>Match</u>	<u>Estimate</u>
<b>CHARTER TOWNSHIP OF ALPENA</b>			
2024 Local Road Dust Control Program			
35% Solution/Brine	\$33,000.00	\$0.00	\$33,000.00
Motion carried unanimously.			

**LOCAL BRIDGE RESOLUTION**

Moved by Commissioner MacArthur, supported by Commissioner Spaulding, that Managing Director Ryan Brege file an application for State/Federal financial assistance in funding for the reconstruction of the State Street Bridge over Devil's River. Due to its age and level of deterioration, risking closure or restrictions of this crossing would have a major impact to the motoring public. This impact is primarily the result of this bridge being the only means of ingress/egress to several homes and recreational areas.

It is resolved that the Board of County Road Commissioners for Alpena County supports the rehabilitation project; and whereas the Alpena County Road Commission is actively seeking participation in the rehabilitation of this structure; and whereas the Alpena County Road Commission will commit the necessary funds for design and construction engineering and the required five percent matching funds for rehabilitation of the structure if approved. Motion carried unanimously.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, May 7, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

Moved by Spaulding, seconded by MacArthur, to go into closed session for the purpose of discussing pending litigation. Motion carried unanimously at 3:40 p.m.

Present for closed session: Commissioner Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for closed session: Ryan Brege, Managing Director; Julia Patterson, Finance Director/Board Secretary; and John Bygden, Superintendent.

Others present for closed session: Dan Florip, Road Commission Attorney.

The Commissioners discussed the status of pending litigation.

Moved by Spaulding, seconded by MacArthur, to return to open session at 3:50 p.m. Motion carried unanimously.

Open session resumed at 3:51 p.m.

Present for resumption of open session: Commissioner Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for resumption of open session: Ryan Brege, Managing Director; Julia Patterson, Finance Director/Board Secretary; and John Bygden, Superintendent.

Others present for resumption of open session: Dan Florip, Road Commission Attorney.

Moved by MacArthur, seconded by Spaulding, to proceed with the strategy discussed in closed session. Motion carried unanimously.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:53 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

May 7, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.  
Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; County Engineer Rebecca Rivard, Huron Engineering and Surveying; Lisa Wisniewski, Alpena County Sheriff's Department.

**AGENDA**

Moved by MacArthur, seconded by Spaulding, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by Spaulding, seconded by MacArthur, to approve the minutes of the regular meeting of April 2, 2024. Motion carried unanimously.

**COMMUNICATIONS**

Memo from Road Commission Attorney, Dan Florip, regarding the authority for laying out Third Street Extension to Tamarack Road.

**APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

**Julia Oswald**, CPA from Schulze, Oswald, Miller, and Edwards PC appeared before the Board to present a summary of the Annual Financial Report for the year ended December 31, 2023. Ms. Oswald noted there were no significant issues during the audit and that the Alpena County Road Commission is in sound financial condition.

**Jerry Kaschner**, 3621 Werth Road, appeared before the Board to discuss the water drainage on his property.

**Shane Ison**, 149 Bernice Lane, attended the meeting to ask if the Road Commission Board would waive Michigan Legislature MCL-Section 247.171 law to allow his basketball hoop to stay as an encroachment on Bernice Lane.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- No updates on the county road projects.
- Attended an MDOT meeting with Road Superintendent John Bygden and the Foremen, Dwayne Cauffman and CJ Wise.
- Hired two summer students.
- Anderson Road culvert lining estimate was \$750,000.

**COUNTY ROAD REPORT**

The Superintendent presented the Board with an update on the County Roads.

**MARCH FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended March 31, 2024.

**ACT 51 FINANCIAL REPORT REVIEW**

Finance Director Julia Patterson reviewed the 2023 Act 51 Financial Report updating the Board on several line items.

Moved by MacArthur, seconded by Spaulding, that all reports become part of the minutes. Motion carried unanimously.

**BIDS AND QUOTATIONS**

**CULVERT LINING BIDS**

Two bids were received on Thursday, April 11, 2024 for cementitious spray applied pipe lining for Napper Road culvert:

Monchilov Sewer Service. . . . .	\$ 64,500.00
Pipeline Management . . . . .	\$166,980.00

Moved by MacArthur, seconded by Spaulding, to award the bid to Monchilov Sewer Service of Fairgrove, Michigan in the amount of \$64,500.00. Motion carried unanimously.

**TRANSPORT AND STOCKPILE 29A COARSE AGGREGATE**

The following three quotes were received May 6, 2024, to transport and stockpile MDOT Specification 29A Coarse Aggregate to one location in Alpena County for use during sealcoating operations:

	Team Elmers'	Goodrich Trucking	C&S Carriers		
Location	Price/ton	Total	Price/ton	Total	Price/ton
Gene Hansen & Sons Trucking	\$4.25	\$6,800.00	\$4.37	\$6,992.00	\$5.00
1600 tons					\$8,000.00

Moved by MacArthur, seconded by Spaulding, to accept the quotation of \$4.25 per ton submitted by Team Elmer's to transport and stockpile MDOT Specification 29A Coarse Aggregate. Motion carried unanimously.

**OLD SALT BARN ROOF REPLACEMENT**

One bid was received on Monday, April 15, 2024 for the old salt barn replacement roof:

Moved by MacArthur, seconded by Spaulding, to accept the bid from ASAP Roofing, Gaylord, MI for a bid of \$46,620.00. Motion carried unanimously.

**APRIL BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the April 2024 bills in the amount of \$500,102.71. Motion carried unanimously.

**PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$94,742.15:

Item	PO/Inv.	Date	Description	Amount
1	346-228945	4/10/24	Auto Value Ossineke, new Air conditioner for the shop (budgeted for 2024).	\$4,669.95
2	77246	4/20/24	Cogitate Software, PFA support for accounting software.	\$2,854.00
3	INv75536	4/25/24	Dornbos Sign, Inc., various replacement street signs.	\$3,743.16
4	MIALP205139	3/26/24	Fastenal Company, for 16 sets of tire chains for trucks.	\$4,760.00
5	6048	4/5/24	Forward Energy Co., 2,601 gallons nolead gasoline at 2.724 per gallon.	\$7,085.12
6	PO 123	4/29/24	Forward Energy Co., 2,700 gallons nolead gasoline at 2.714 per gallon.	\$7,327.80
7	177072	4/23/24	Michigan Paving & Materials Co., 2,560.22 gallons of AMS Seal at \$2.17 per gallon plus 0.31 cents per gallon hauling rate.	\$6,349.35
8	82250	3/31/24	Schulze, Oswald, Miller & Edwards PC, progress billing for 2023 Year-end Audit.	\$10,000.00
9	1006267	4/3/24	Scotland Oil Co., 12,000 gallons diesel fuel at \$2.9308 per gallon.	\$35,169.60
10	710184	4/12/24	Team Elmer's, 579.21 tons of 23A gravel at \$7.80 per ton for county roads.	\$4,517.83
11	057W18120	4/19/24	W.W.Williams, replace DEF Dosing Unit on Gradall #137.	\$4,647.96
12	057P19440	5/7/24	W.W.Williams, emissions after treatment for Truck #090.	\$3,617.38
				<b>TOTAL PURCHASES \$94,742.15</b>

Motion carried unanimously.

**CONTRACT PAYMENTS**

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$15,660.25:

1	6212	4/8/24	Huron Engineering and Surveying, Inc., survey services for Lake Winyah Road.	\$2,707.50
2	6211	4/8/24	Huron Engineering and Surveying, Inc., survey services for Third and Tamarack Streets.	\$7,942.75
3	7581	5/3/24	Scott Civil Engineering Co., Long Rapids Road Bridge Design Engineering.	\$5,010.00

**TOTAL CONTRACT PAYMENTS \$15,660.25**

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

Commissioner Spaulding commented that his neighbor said his road has never been better and commended the crew for a great job.

Commissioner Lucas commented that when the dirt is being put back on the gravel road after country curbing, the limestone base is bad and makes the road messy.

Commissioner MacArthur stated that the overall the roads have been very good this spring.

**ALPENA COUNTY AIRPORT ROAD  
AMENDATORY MDOT CONTRACT NO. 24-5192  
JOB NO. 211778CON  
CONTROL SECTION EDD 04000**

**RESOLUTION**

Moved by Commissioner Spaulding and seconded by Commissioner MacArthur, that Ryan J. Brege, Managing Director, and Julia Patterson, Secretary, are hereby authorized to sign the contract between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Alpena, Michigan, for the following described project:

EDD 04000; JOB #211778CON  
Hot mix asphalt base crushing, shaping and resurfacing along Airport Road from M-32 northerly approximately 0.7 miles; and all together with necessary related work.

Carried by a vote as follows:

Ayes: Commissioner Lucas, MacArthur, and Spaulding.  
Nays: None  
Absent: None

**TOWNSHIP DUST CONTROL AGREEMENT**

Moved by Spaulding, seconded by MacArthur, to approve the following Road Agreement for Dust Control:

	Township	ACRC	Total
	<u>Match</u>	<u>Match</u>	<u>Estimate</u>
<b><i>Green Township</i></b>			
2024 Local Road Dust Control Program			
35% Solution/Brine	\$20,000.00	\$0.00	\$20,000.00
<b><i>Long Rapids Township</i></b>			
2024 Local Road Dust Control Program			
35% Solution/Brine	\$31,500.00	\$0.00	\$31,500.00
<b><i>Ossineke Township</i></b>			
2024 Local Road Dust Control Program			
35% Solution/Brine	\$30,500.00	\$0.00	\$30,500.00

***Sanborn Township***

2024 Local Road Dust Control Program

35% Solution/Brine	\$30,500.00	\$0.00	\$30,500.00
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***Wellington Township***

2024 Local Road Dust Control Program

35% Solution/Brine	\$6,500.00	\$0.00	\$6,500.00
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Motion carried unanimously.

Moved by Spaulding, seconded by MacArthur, to approve the following Road Agreements:

	Township Share	ACRC Share	Total Estimate
<b><u>LONG RAPIDS TOWNSHIP:</u></b>			
<b><i>Surface Gravel:</i></b>			
Olsen Rd @ Leer Rd 0.28 mi.	\$ 3,866	\$ 3,866	\$ 7,732
Salina Rd. @ Long Rapids-N.to McKewen 1.04 mi	\$ 18,076	\$ 18,076	\$ 36,152
Enger Rd @ W. of Leer Rd. to Kealing.49 mi	\$ 8,546	\$ 8,546	\$ 17,092
<b><i>DITCHING:</i></b>			
Olsen Rd @ 1150'E, of Leer Rd. .047 mi.	\$ 6,669	\$ 1,388	\$ 8,057
<b><i>TOTAL LONG RAPIDS TOWNSHIP:</i></b>		\$ 37,157	\$ 31,876
<hr/>			
	Township Share	ACRC Share	Total Estimate

**MAPLE RIDGE TOWNSHIP:**

***Surface Gravel:***

Maple Lane Rd @ Dietz Rd 0.42 mi	\$ 7,231	\$ 7,231	\$ 14,462
Boilore Rd. @ Cathro Rd then N. 0.49 mi	\$ 8,545	\$ 8,545	\$ 17,090
Geronimo Rd @ Sitting Bull Rd. 0.59 mi	\$ 10,788	\$ 10,788	\$ 21,576
Dietz Rd. @ end of pavement .49 mi	\$ 8,545	\$ 8,545	\$ 17,090
<b><i>TOTAL MAPLE RIDGE TOWNSHIP:</i></b>		\$ 35,109	\$ 35,109
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**OSSINEKE TOWNSHIP:**

***Surface Gravel:***

Bushey Rd. POB at Beaver Lake Rd 0.66 mi	\$ 9,586	\$ 9,586	\$ 19,172
Ratz Rd. POB at Hubbard Lake Rd. 0.34 mi	\$ 5,916	\$ 5,916	\$ 11,832
Indian Reserve Rd. POB at Nicholson Hill .32 mi	\$ 12,000	\$ 12,000	\$ 24,000
Nicholson Hill Rd. POB at Bartz Rd 0.34 mi	\$ 5,916	\$ 5,916	\$ 11,832

***Shoulder Gravel:***

Nicholson Hill Rd. POB at Wolf Creek 1.00 mi	\$ 7,500	\$ 7,500	\$ 15,000
<b><i>TOTAL OSSINEKE TOWNSHIP:</i></b>		\$ 40,918	\$ 40,918

Township Share	ACRC Share	Total Estimate
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**SANBORN TOWNSHIP:**

***Surface Gravel:***

Beebe Rd. POB at Ossineke Rd 0.30 mi	\$ 4,382	\$ 4,382	\$ 8,764
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Sampson Rd. POB at Nicholson Hill Rd. .36 mi	\$ 5,204	\$ 5,204	\$ 10,408
Tolan Rd. POB 1000' S. of Wilds Rd 0.34 mi	\$ 5,916	\$ 5,916	\$ 11,832
Hubert Rd. POB at Behning Rd 0.51 mi	\$ 8,874	\$ 8,874	\$ 17,748
Lytle Rd. POB Kitter Rd. 0.76 mi	\$ 13,146	\$ 13,146	\$ 26,292

**Tree Removal:**

Ossineke Rd. POB 450' NE of US-23 .08 mi.	\$ 6,268	\$ 6,268	\$ 12,536
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**Ditching:**

Wilds Rd POB 1.200' E. of Brousseau .34 mi	\$ 6,220	\$ 5,678	\$ 11,898
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<b>TOTAL SANBORN TOWNSHIP:</b>	\$ 50,460	\$ 49,918	\$ 100,378
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<b>WELLINGTON TOWNSHIP:</b>	<u>Township Share</u>	<u>ACRC Share</u>	<u>Total Estimate</u>
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**Surface Gravel:**

Donald Rd POB Salina Rd 0.13 mi	\$ 2,255	\$ 2,255	\$ 4,510
Crow Rd. POB at Salina Rd 0.28 mi	\$ 4,834	\$ 4,834	\$ 9,668
Hardies Rd POB at Reider School .59 mi.	\$ 10,788	\$ 9,190	\$ 19,978

<b>TOTAL WELLINGTON TOWNSHIP:</b>	\$ 17,877	\$ 16,279	\$ 34,156
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Motion carried unanimously.

**LAKE WINYAH ROAD PROJECT**

Managing Director Ryan Brege reported that the anonymous donor for the Lake Winyah Road project has extended his offer to the Maple Ridge Township portion of the road. Currently, Charter Township of Alpena, the Road Commission, and the donor are paying for Lake Winyah Road resurfacing portion in Charter Township of Alpena. The donor would be willing to pay 1/3 of the cost of the road in Maple Ridge Township, the Road Commission would pay 1/3 of the cost and Maple Ridge Township would participate in a 1/3 of the cost. At this time, Mr. Brege has not heard back from Maple Ridge Township Supervisor John Male whether they are willing to participate in this project. Options were discussed to helping Maple Ridge Township fund the project but if there is no cost share from the Township, the Board will choose not to go forward with the 0.53 mile in Maple Ridge Township.

**RESOLUTION ADOPTING A POLICY REGARDING PUBLIC ACCESS TO AND VIDEO RECORDING ON ROAD COMMISSION PROPERTY**

At the recommendation of MCRC SIP, the following policy was adopted:

**WHEREAS**, the Board of County Road Commissioners of Alpena County has determined that it is necessary and appropriate that the Road Commission adopt a policy, in keeping with principles of the First Amendment of the Constitution of the United States, to address public access to and video recording on Road Commission property, and,

**WHEREAS**, a right to photograph and video record in a public space, including the right to record public officials and employees, arguably exists under the First Amendment, subject to reasonable time, place, and manner restrictions,

**WHEREAS**, most areas of Road Commission property are considered limited access areas, which are not generally open to or occupied by the public, and, therefore, are not subject to any right to photograph or video record under the First

Amendment, but the designated waiting or reception areas in the Road Commission building during the hours in which the building is open to the public and any room being used for a meeting of a public body open to the public under the Open Meetings Act, MCL 15.261 *et seq.*, are considered public areas that are generally open to general public access and occupancy and arguably subject to a right to photograph or video record.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Road Commissioners of Alpena County hereby approves and adopts the attached Policy Regarding Public Access to and Video Recording on Road Commission Property.

This Resolution shall become effective immediately upon its adoption.

Yea: Commissioner MacArthur, Spaulding, and Lucas.

Nay: None

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, June 4, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

Moved by MacArthur, seconded by Spaulding, to go into closed session for the purpose of discussing pending litigation. Motion carried unanimously at 4:37 p.m.

Present for closed session: Commissioner Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for closed session: Ryan Brege, Managing Director; Julia Patterson, Finance Director/Board Secretary; and John Bygden, Superintendent.

Others present for closed session: Dan Florip, Road Commission Attorney.

The Commissioners discussed the status of pending litigation.

Moved by Spaulding, seconded by MacArthur, to return to open session at 4:47 p.m. Motion carried unanimously.

Open session resumed at 4:47 p.m.

Present for resumption of open session: Commissioner Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for resumption of open session: Ryan Brege, Managing Director; Julia Patterson, Finance Director/Board Secretary; and John Bygden, Superintendent.

Others present for resumption of open session: Dan Florip, Road Commission Attorney.

Moved by MacArthur, seconded by Spaulding, to accept the strategy proposed by Bill Henn as discussed in closed session. Motion carried unanimously.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:48 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

June 4, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of May 7, 2024. Motion carried unanimously.

**COMMUNICATIONS**

Tom Doty, Chair, CRASIF Board of Trustees, memorandum dated May 15, 2024 regarding a call for Board of Trustees candidates.

**APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

**Jerry Kaschner**, 3621 Werth Road, appeared before the Board to discuss a drainage issue.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road Signing Project will start in Mid-July.
- Bolen Asphalt and Team Elmer's anticipating starting Hamilton Road and Bagley Street in Mid-June. Pushing out the start date for Airport Road as far as possible.
- Lake Winyah Road plans wrapped up with an estimate of approximately \$390,000. The private donor, Charter Township of Alpena, and the Road Commission will each pay one-third of the project. Plan on advertising for it on June 5<sup>th</sup>. Road Commission Attorney Dan Florip will work out the contract with the donor. Maple Ridge Township Supervisor John Male stated that his Township cannot afford to pave the half mile of Lake Winyah in Maple Ridge Township. It will be

communicated in the bid package that quantities may be increased if Maple Ridge Township  $\frac{1}{2}$  mile gets paved and prices per ton will be the kept same if the additional  $\frac{1}{2}$  mile is added.

- Working on the design on Third Street and Tamarack.
- Thunder Bay Tree Service will do the herbicide for the Road Commission.
- A used emulsion tanker was budgeted in the 2024 Budget for \$150,000. AIS has one a new one for \$160,000. Recommend buying new rather than purchasing a used one.
- Ossineke Township Second Street is not on our certification map. Met with Township Supervisor Ken Lobert regarding a cost share project with Ossineke Township, the Road Commission, and the residents. The Board instructed Road Superintendent John Bygden to get an estimate for the gravel and then Ken Lobert can pass his petition to get property owners on board.
- Attended Managers' Retreat in Gaylord on May 4<sup>th</sup>.

#### **COUNTY ROAD REPORT**

The Superintendent presented the Board with an update on the County Roads.

#### **APRIL FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended April 30, 2024.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

#### **BIDS AND QUOTATIONS**

#### **HERRON ROAD WEDGE AND OVERLAY**

Two bids were received on Monday, June 3, 2024 for a wedge and overlay for Herron Road:

Bolen Asphalt Paving . . . . .	\$ 22,572.50
C & C Excavating of Alpena, LLC . . . . .	\$ 29,000.00

Moved by MacArthur, seconded by Spaulding, to award the bid to Bolen Asphalt Paving of East Tawas, Michigan. Motion carried unanimously.

#### **MAY BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the May 2024 bills in the amount of \$480,823.87. Motion carried unanimously.

#### **PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$119,272.63:

##### **9C. PURCHASES**

Item	PO/Inv.	Date	Description	Amount
1	T37556	5/28/24	AIS Construction Equip., set of carbide blades for Truck #96.	\$3,790.56
2	8083082-IN	5/15/24	Corrigan Oil Co., 12,000 gallons diesel fuel at \$2.363 per gallon.	\$28,362.23
3	CRA0008891	5/10/24	CRASIF, first quarter workers comp policy.	\$12,328.00

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June 4, 2024

4	PO 125	5/23/24	Forward Energy Co., 2,900 gallons nolead gasoline at 2.5983 per gallon.	\$7,535.07
5	12843	5/3/24	Go-To-Plastics, Inc., bands for the two (2) 2035 Gallon water tanks.	\$2,586.00
6	177342	5/14/24	Michigan Paving & Materials Co., 2,500.06 gallons of AMS Seal at \$2.17 per gallon plus 0.31 cents per gallon hauling rate.	\$6,200.15
7	M000105644	5/8/24	Superior Turbo & Injection, new turbo for Truck #090.	\$3,307.35
8	713931	5/8/24	Team Elmer's, 909.47 tons of 23A gravel at \$7.80 per ton for county roads.	\$7,093.89
9	870948	5/24/24	Team Elmer's, 3,873.66 tons of 23A gravel at 412.59 per ton for county roads tailgate spread.	\$48,769.38

**TOTAL PURCHASES \$119,272.63**

Motion carried unanimously.

**CONTRACT PAYMENTS**

Moved by Spaulding, seconded by MacArthur, to approve the following contract payments in the amount of \$10,834.25:

**9C. CONTRACT PAYMENTS**

Item	PO/Inv	Date	Description	Amount
1	6266	5/9/24	Huron Engineering and Surveying, Inc., survey services for Third and Tamarack Streets.	\$10,834.25

**TOTAL CONTRACT PAYMENTS \$10,834.25**

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

There were no comments.

**TOWNSHIP DUST CONTROL AGREEMENT**

Moved by Spaulding, seconded by MacArthur, to approve the following Road Agreement for Dust Control:

	Township	ACRC	Total
	<u>Match</u>	<u>Match</u>	<u>Estimate</u>
<b>Maple Ridge Township</b>			
2024 Local Road Dust Control Program			
35% Solution/Brine	\$16,500.00	\$0.00	\$16,500.00

**Wilson Township**

2024 Local Road Dust Control Program

35% Solution/Brine	\$43,500.00	\$0.00	\$43,500.00
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Motion carried unanimously.

Moved by Spaulding, seconded by MacArthur, to approve the following Road Agreements:

	Township Share	ACRC Share	Total Estimate
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**CHARTER TOWNSHIP OF ALPENA:**

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**Surface Gravel:**

Pearl Rd @ end of pavement then S. .40 mi.	\$ 6,902	\$ 6,902	\$ 13,804
Bradbury Rd. @ US-23 N. then W. 0.19 mi.	\$ 2,980	\$ 2,980	\$ 5,960
Monaghan Point Rd @ Anderson then E. 4500' 0.85 mi	\$ 10,168	\$ 10,168	\$ 20,336
Haken Rd @ Boilore Rd then N. 5,280 1.00 mi	\$ 18,374	\$ 18,374	\$ 36,748
Villeneuve Rd @ Haken Rd then E. 5,280' 1.00 mi	\$ 14,972	\$ 14,972	\$ 29,944
Wessel Rd @ Kirchoff Rd then N. 1,200' 0.23 mi	\$ 22,500	\$ 22,500	\$ 45,000
Wayne Rd @ US-23 then W. to Piper Rd 0.72 mi	\$ 13,250	\$ 13,250	\$ 26,500

**DITCHING:**

Jesse Rd @ 870 E. of Piper Rd. & Cross Culvert	\$ 5,450	\$ 5,450	\$ 10,900
Samp Rd @ Kirchoff Rd then S. 700' .13 mi	\$ 9,500	\$ 9,500	\$ 19,000
Kirchoff Rd @ Wessel Rd then E. 1500' .23 mi	\$ 16,875	\$ 16,875	\$ 33,750
Turnbull Mill Rd @ 1485' N. of Bloom Rd. W. side	\$ 10,875	\$ 10,875	\$ 21,750

**TOTAL CHARTER TOWNSHIP OF ALPENA:** \$ 131,846 \$ 131,846 \$ 263,692

Township Share	ACRC Share	Total Estimate
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**GREEN TOWNSHIP:**

**Surface Gravel:**

Black Rd @ 4900' E. of Elevere 0.42 mi	\$ 6,025	\$ 6,025	\$ 12,050
Summerix Rd. @ Calcut Rd then W. 120'	\$ 5,101	\$ 3,149	\$ 8,250
Green Rd @ 2600' E. of Salina Rd. 0.49 mi	\$ 8,545	\$ 8,545	\$ 17,090

**TOTAL GREEN TOWNSHIP:** \$ 19,671 \$ 17,719 \$ 37,390

Township Share	ACRC Share	Total Estimate
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**WILSON TOWNSHIP:**

**Surface Gravel:**

Napper Rd. POB at Wolf Creek Rd 0.87 mi	\$ 11,562	\$ 11,562	\$ 23,124
Napper Rd. POB at Prevo Rd. then W. 1.00 mi	\$ 17,354	\$ 17,354	\$ 34,708
Briar Hill Rd. POB at Badder Rd .28 mi	\$ 4,713	\$ 4,713	\$ 9,426
Rouleau Rd. POB at Indian Reserve Rd 0.55 mi	\$ 7,008	\$ 7,008	\$ 14,016
Bussie Rd @ 5,280 W. Herron Rd. 0.51 mi.	\$ 6,786	\$ 6,786	\$ 13,572

**TOTAL WILSON TOWNSHIP:** \$ 47,423 \$ 47,423 \$ 94,846

Motion carried unanimously.

**STRAITS AREA COUNCIL AUGUST MEETING BALLOT**

Moved by MacArthur, seconded by Spaulding, to vote to cancel the annual August Straits Area Meeting. Motion carried unanimously.

**MDOT ENGINEERING REIMBURSEMENT**

Moved by Spaulding, seconded by Spaulding, to request reimbursement from the Michigan Department of Transportation in the amount up to \$10,000.00 for payments made during the period of July 1, 2023 through June 30, 2024 to licensed professional engineers employed or retained by this Commission, in accordance with Sec. 12(2) of Act 51, as amended. Motion carried unanimously.

**WRIGHT PIT**

Managing Director Ryan Brege reported that an individual inquired about the possibility of purchasing the Road Commission's Wright Pit to construct a dwelling. Brege recommended that the Alpena County Road Commission retain ownership of this pit. Moved by Spaulding, seconded by MacArthur, to keep Wright Pit. Motion carried unanimously.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, July 2, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:52 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

July 2, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.  
Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Charles Peterson, Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying; Travis Konarzewski and Bill LaHaie, Alpena County Commissioners; and Nathan Skibbe, Charter Township of Alpena Supervisor.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of June 4, 2024. Motion carried unanimously.

**COMMUNICATIONS**

A memo dated June 21, 2024 from Denise Donahue, CRA CEO, overview of proposed updates to CRA Bylaws.

**APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

**Jerry Kaschner**, 3621 Werth Road, appeared before the Board to discuss a drainage issue.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road Signing Project will start in Mid-July. Road Commission Engineering Tech has it staked out.
- Long Rapids Road Bridge's survey is complete and reviewed the GI plans.
- Team Elmer's is planning to start on Airport Road on Monday, July 8<sup>th</sup>.
- Hamilton Road has been completed. Levy Group's (Specification Stone) policy on millings is that they do not sell or re-use

millings and use them only on their own property.

- Bagley Street was opened on July 1<sup>st</sup>. Arrows still need to be painted on the lanes.
- Received bids for the Lake Winyah Road reconstruction project.
- Third Street/Tamarack Road-Huron Engineering still working on preliminary estimate.
- Plan to attend Alpena County Commissioners Finance & Ways meeting to discuss their remaining ARPA Funds and whether there is a possibility of applying it to the Third Street extension.
- Attended the Rural Task Force (RTF) meeting to change the Wolf Creek Road project to an advanced construct to build in 2025 and get reimbursed with STP funds in October of 2025. Originally was planned as MDOT buyout for 2025 and 2026 but the State does not have the money to do this.
- Shop floor hoist replacement is complete, and cost is slightly more than the original estimate.
- Still working on the Turnbull Mill case. Texleys' had until June 24<sup>th</sup> to sign the documents but Mr. Texley had passed away and Mrs. Texley had a stroke, and their son is taking over the case on their behalf.
- Maple Ridge Township Supervisor John Male is not able to commit to the 0.60 mile of Lake Winyah Road paving in Maple Ridge Township.

## COUNTY ROAD REPORT

The Superintendent presented the Board with an update on the County Roads.

## **MAY FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended May 31, 2024.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

## BIDS AND QUOTATIONS

## Lake Winyah Road Reconstruction Bids

Two bids were received on Thursday, June 20, 2024 for reconstruction of Lake Winyah Road:

Moved by Spaulding, seconded by MacArthur, to award the bid to MacArthur Construction of Hillman, Michigan. Motion carried unanimously.

## JUNE BILLS

Moved by MacArthur, seconded by Spaulding, to approve the June 2024 bills in the amount of \$767,630.61. Motion carried unanimously.

## **PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$189,471.94:

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Item	PO/Inv.	Date	Description	Amount
1	PO 127	6/25/24	Forward Energy Co., 2,900 gallons nolead gasoline at 2.569 per gallon.	\$7,450.10
2	49070	5/6/24	Frank's Key and Lock Shop, materials, and labor for keyless entry to the front office door and employee entrance.	\$9,818.48
3	24-12719	6/13/24	Georgie's Towing & Wrecker Service, tree removal for Ossineke Road for Ossineke Township Road agreement.	\$5,000.00
4	75390937	6/11/24	GovConnection, Inc., Five (5) Desktop Computers at \$809.10 each.	\$4,045.50
5	75381138	6/7/24	GovConnection, Inc., Three (3) Probook Laptops at \$946.55 each plus \$60.00 Liftgate Service.	\$2,900.56
6	2024-1525	6/13/24	Jack Millikin, Inc. 200 tons screened sand at \$5.00 per ton for inventory.	\$10,000.00
7	178336	6/25/24	Michigan Paving & Materials Co., 2,000 gallons of AMS Seal at \$2.17 per gallon plus 0.31 cents per gallon hauling rate.	\$4,960.00
8	871310	6/14/24	Team Elmer's, 4,591.31 tons of 23A gravel at \$12.59 per ton for county roads tailgate spread.	\$57,804.60
9	871084	5/31/24	Team Elmer's, 1,549.80 tons of 23A gravel at \$12.59 per ton for county roads tailgate spread.	\$19,511.98
10	871189	6/7/24	Team Elmer's, 3,575.75 tons of 23A gravel at \$12.59 per ton for county roads tailgate spread.	\$45,018.70
11	871401	6/21/24	Team Elmer's, 1,823.83 tons of 23A gravel at \$12.59 per ton for county roads tailgate spread.	\$22,962.02
				<b>TOTAL PURCHASES \$189,471.94</b>

Motion carried unanimously.

**CONTRACT PAYMENTS**

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$1,317,037.44:

**9D. CONTRACT PAYMENTS**

Item	PO/Inv	Date	Description	Amount
1	INV0210	6/16/24	ASAP Roofing, labor, and materials for roof replacement for old salt barn - Budget item in 2024.	\$48,180.00
2	Est. #1	6/26/24	Bolen Asphalt Paving, Inc., Progress Billing #1 for Hamilton Road resurfacing.	\$239,210.86
3	Est. #1	7/2/24	Bolen Asphalt Paving, Inc., Progress Billing #1 for Bagley Street Resurfacing.	\$1,023,125.08
4	6355	6/14/24	Huron Engineering and Surveying, Inc., survey and design services for Lake Winyah Road.	\$6,521.50
				<b>TOTAL CONTRACT PAYMENTS \$1,317,037.44</b>

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

Commissioner MacArthur commented that Green Road needs to be widened since the gravel was placed on it.

Commissioner Spaulding commented that he was glad that Bagley Street was opened for the 4<sup>th</sup> of July.

**COUNTY PARKS DUST CONTROL AND ROAD AGREEMENTS**

Moved by MacArthur, seconded by Spaulding, to approve the following Road Agreements for Dust Control:

	COUNTY PARKS	ACRC	Total
	Match	Match	Estimate

**SUNKEN LAKE PARK**

2024 Local Road Dust Control Program

35% Solution/Brine	\$300	\$0	\$300
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**LONG LAKE PARK**

2024 Local Road Dust Control Program

35% Solution/Brine	\$400	\$0	\$400
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**BEAVER LAKE PARK**

2024 Local Road Dust Control Program

35% Solution/Brine	\$250	\$0	\$250
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Motion carried unanimously.

Moved by MacArthur, seconded by Spaulding, to approve the following Road Agreements:

Township Share	ACRC Share	Total Estimate
Township Share	ACRC Share	Total Estimate

**GREEN TOWNSHIP:**

**Surface Gravel:**

Moores Landing @ End of pavement 0.98 mi	\$ 13,070	\$ 13,070	\$ 26,140
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Carney Rd. @ M-65 S then W. to Doyle School .051 mile	\$ 8,874	\$ 8,874	\$ 17,748
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<b><u>TOTAL GREEN TOWNSHIP:</u></b>	\$ 21,944	\$ 21,944	\$ 43,888
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Motion carried unanimously.

**HINKS PARK ROAD ABANDONMENT**

Managing Director Ryan Brege received a request to abandon Hinks Park Road from Long Lake Park Road to 1203 feet South. Moved by MacArthur, seconded by Spaulding, to abandon Hinks Park Road. Motion carried unanimously.

**LAKE WINYAH ROAD AGREEMENT**

Moved by Spaulding, seconded by MacArthur, to enter into an agreement with private donor, and the Alpena County Road Commission to reconstruct 0.48 mile of Lake Winyah Road. The Charter Township of Alpena, the private donor, and the Alpena County Road Commission will each contribute 1/3 of the funds needed to complete the project. The Road Commission would not participate in the project without the donor's 1/3 contribution. Motion carried unanimously.

**MCRCSIP BOARD OF DIRECTORS**

Moved by Spaulding, seconded by MacArthur, to cast a vote for the following candidate for the MCRCSIP Board of Directors:

One position for a three-year term (2024-2027)

\*John Rogers - Kalkaska CRC

Motion carried unanimously.

**PROPOSED UPDATES TO CRA BYLAWS**

Moved by Spaulding, seconded by MacArthur, to approve the updates to the CRA Bylaws as presented in the handout from the County Road Association of Michigan. Motion carried unanimously.

**MERS 457 SUPPLEMENTAL RETIREMENT OPTION PLAN**

Moved by MacArthur, seconded by Spaulding, to adopt the resolution for the MERS Uniform 457 Supplemental Retirement Program, and authorize Managing Director Ryan Brege to sign the agreement. Motion carried unanimously.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, August 6, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:51 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

July 22, 2024

The Board of County Road Commissioners of the County of Alpena met in special session on the above date to discuss the Lake Winyah Road agreement, to amend Policy #072, and to adopt a resolution for MDOT for the use of Ossineke Road as a detour route. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; and Bill LaHaie, Alpena County Commissioner.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of July 2, 2024. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

No citizens appeared before the Board.

**PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$76,289.44:

Item	PO/Inv.	Date	Description	Amount
1	77591	7/20/24	Cogitate Software, Pro Fund Accounting Software Support for 8/1/24 to 10/31/24.	\$2,854.00
2	3118	7/15/24	Kessler Equipment Co., balance of new floor hoist install and additional fuel tank of \$2,500.00.	\$41,374.00
3	1500022118	7/3/24	Pomp's Tire Service, inc. new drive tires for #046.	\$2,679.44
4	PO 128	7/18/24	Scotland Oil Co., 12,000 gallons diesel fuel at \$2.4485 per gallon.	\$29,382.00
<b>TOTAL PURCHASES</b>				<b>\$76,289.44</b>

Motion carried unanimously.

**CONTRACT PAYMENTS**

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$10,040.00:

Item	PO/Inv	Date	Description	Amount
1	7607	7/2/24	Scott Civil Engineering Company, design engineering services for Long Rapids Road Bridge.	\$10,040.00
<b>TOTAL CONTRACT PAYMENTS</b>				<b>\$10,040.00</b>

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

Commissioner Spaulding commented that there is "House for Sale" sign utilizing the MDOT street sign post at the corner of M-65 & Long Rapids Road.

Commissioner Lucas inquired as to what the laws were regarding political signs in the right-of-way.

**LAKE WINYAH ROAD AGREEMENT**

Moved by Spaulding, seconded by MacArthur, to enter into an agreement with a private donor, and the Alpena County Road Commission to reconstruct 0.48 mile of Lake Winyah Road in the Charter Township of Alpena and 0.64 mile of Lake Winyah Road in Maple Ridge Township. The Charter Township of Alpena will pay for 1/3 of the 0.48 mile of Lake Winyah project in their Township and the Alpena County Road Commission will be responsible for 1/3 of the project in Maple Ridge Township and Charter Township of Alpena. The Donor will pay 1/3 of the cost of Lake Winyah Road in Charter Township of Alpena and in Maple Ridge Township as well as pay 1/3 of the Maple Ridge Township share. The Road Commission would not participate in the project without the donor's \$375,000 contribution. Motion carried unanimously.

**AMENDMENT TO PUBLIC COMMENT POLICY #072**

Moved by MacArthur, seconded by Spaulding, to make the following amendment to Policy #072 Public Comment at Meetings of the Commission:

Added #9. Time allotted to meeting attendees for public comment shall be used for public comment only. An individual addressing the Commissioners is not entitled to use meeting time allotted to the individual for activities other than delivering public comment, such as (by way of illustration only and not limitation) periods of silence for protest, remembrance, or any other purpose; audio or video presentations; or presentation of comment that is not their own.

Motion carried unanimously.

**MDOT RESOLUTION FOR OLD OSSINEKE ROAD DETOUR**

Moved by Commissioner MacArthur, supported by Commissioner Spaulding, that the following resolution be adopted:

**WHEREAS**, Michigan Department of Transportation will be reconstructing Lake State Railway Crossing on US-23 South in Alpena County in Alpena, Michigan, and

**WHEREAS**, the temporary closing of the Lake State Railroad Crossing on US-23 South may occur in 2024 or 2025 has resulted in the Michigan Department of Transportation requesting the use of Old Ossineke Road as a detour during the reconstructing process,

**NOW THEREFORE BE IT RESOLVED** that the Board of County Road Commissioners of Alpena County, Michigan, does hereby allow the Michigan Department of Transportation to use the Old Ossineke Road in Alpena County in Alpena, Michigan as a detour during the reconstruction of Lake State Railway Crossing.

**BE IT FURTHER RESOLVED** that the detour on Old Ossineke Road shall become effective upon placement of a 1  $\frac{1}{2}$  inch wedge and overlay and traffic marking additionally, the appropriate traffic control signs on the aforesaid designated road shall be placed and remain in effect until such time that the Lake State Railway Crossing is complete.

Carried by a vote as follows:

Ayes: Commissioner Lucas, MacArthur, and Spaulding.

Nays: None

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, August 6, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 3:19 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

August 6, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the special meeting of July 22, 2024. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

**John Moran, 2819 State Street, Ossineke**, appeared before the Board to ask clarification of a platted road in Ossineke Village since his neighbor has it blocked off.

**Mark Ankner, 10405 Washington, Ossineke**, appeared to inquire about a septic system on the Alpena County Road Commission's platted road. Managing Director Ryan Brege and Road Superintendent John Bygden will research it.

**Jerry Kaschner**, 3621 Werth Road, appeared before the Board to discuss a drainage issue.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road Signing Project's low bidder is Give 'Em a Brake Safety with a bid of \$83,247. Waiting on posts to begin the project.
- Long Rapids Road Bridge's survey is complete. Plan review in progress.
- Airport Road is complete.
- Lake Winyah Road project - working to secure funds from donor.
- Third Street/Tamarack Road - Huron Engineering working on preliminary estimate.
- Wolf Creek Road Resurfacing 5.47 miles-working on preliminary plans. Project is an advanced construct to build in 2025 and get reimbursed with STP funds in October of 2025.
- Completed Paser Ratings on Federal roads.
- Attended MCRC SIP business meeting and the Road Commission received \$54,000 for an insurance refund.
- Planning to attend the Alpena County Commissioners full board meeting to ask the County of Alpena to accept the grant of \$375,000 from Community Foundation of Northeast Michigan and then transfer to the Road Commission for the Lake Winyah Road donor's contribution.
- Discussion about PA152 was held at the Straits Area Council meeting and a few Road Commissions have already opted out of the Act.

Moved by Spaulding, seconded by MacArthur, to have Alpena County Road Commission opt out of PA 152. Motion carried unanimously.

#### **COUNTY ROAD REPORT**

The Superintendent presented the Board with an update on the County Roads.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

#### **JULY BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the July 2024 bills in the amount of \$1,870,077.23. Motion carried unanimously.

#### **PURCHASES**

Moved by MacArthur, seconded by Spaulding, to approve the following purchases in the amount of \$97,908.12:

##### **9B. PURCHASES**

Item	PO/Inv.	Date	Description	Amount
1	21360167	7/30/24	Advanced Drainage Systems, Inc., miscellaneous culverts for MDOT road projects.	\$6,356.69
2	80882	8/2/24	Don's Tractor & Equipment Sales, replacement exhaust filter for Tractor #316.	\$4,175.94
3	130	7/23/24	Forward Energy Co., 2,700 gallons unleaded gasoline at 2.7865 per gallon.	\$7,523.55
4	179043	7/30/24	Michigan Paving & Materials Co., 8,858.78 gallons of CRS-2 M at \$2.42 per gallon plus 0.26 cents per gallon hauling rate.	\$23,778.25

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5	179090	8/6/24	Michigan Paving & Materials Co., 19,722 gallons of CRS-2 M at \$2.42 per gallon plus 0.26 cents per gallon hauling rate.	\$52,885.60
5	2916641	7/25/24	Specification Stone Products, 233.56 tons of 29A stone for County road projects.	\$3,188.09

**TOTAL PURCHASES \$97,908.12**

Motion carried unanimously.

**CONTRACT PAYMENTS**

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$391,854.42:

**9C. CONTRACT PAYMENTS**

Item	PO/Inv	Date	Description	Amount
1	Est. #1	7/22/24	Elmer's Crane and Dozer, Inc., Progress Billing #1 for Airport Road Crushing and Shaping.	\$378,949.42
2	6395	7/3/24	Huron Engineering and Surveying, Inc., density testing for Hamilton Road and Bagley Street.	\$7,105.00
3	7628	7/29/24	Scott Civil Engineering Company, Design engineering for Long Rapids Road Bridge.	\$5,800.00

**TOTAL CONTRACT PAYMENTS \$391,854.42**

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

There were no Commissioner comments.

**ACT 51, MCL 247.668j**

**ANNUAL CERTIFICATION OF EMPLOYEE-RELATED CONDITIONS**

Moved by MacArthur, seconded by Spaulding, to certify that the Alpena County Road Commission is in compliance with MCL 247.668j (1) (b), and as such, certifies that the local road agency has exempted itself from the publicly funded health insurance contribution act, 2011 PA 152 and authorize Chairman Gerald Lucas and Finance Director Julia Patterson to sign the compliance form. Motion carried unanimously.

**NORTHERN MICHIGAN ASSOCIATION OF ROAD COMMISSIONS BALLOT**

Moved by Spaulding, seconded by MacArthur, to cast a vote for the following candidates for the CRA Board:

Three (2) two-year terms (2024-2026)

- \* Donna Lowe-Midland County Road Commission
- \* Karl Hanson, Wexford County Road Commission
- \* Jalene Sandel, Isabella County Road Commission

Motion carried unanimously.

**CRASIF BOARD OF TRUSTEES**

Moved by Spaulding, seconded by MacArthur, to cast a vote for the following candidates for the CRASIF Board of Trustees:

One (1) 3-year at-large position (2024-2027)  
One (1) 3-year Northern Region (2024-2027)  
One (1) 3-year term from the Upper Peninsula Region (2024-2027).

\*Jesse Campbell-Managing Director-Alcona CRC

\*Darrell Cass-Engineer Manager-Menominee CRC

\*Lisa Kleeman-Director of Finance-Emmet CRC

Motion carried unanimously.

**PERMIT FEE REVISIONS**

The County Road Association recently approved a new Statewide Schedule of Driveway and Permit Fees. A public hearing will be held at 3:00 p.m. on September 3, 2024 at the Alpena County Road Commission to adopt these fees.

**STP PROJECT MEETING**

A public hearing will be held on Tuesday, September 3, 2024 at 3:00 p.m. to state our project plans for STP Projects for the years 2028 and 2029.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, September 3, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:02 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

September 3, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying; Bill LaHaie, Alpena County Commissioner; Nathan Skibbe, Charter Township of Alpena Supervisor; Nico Tucker, Transportation and Resource Planner of NEMCOG; Angela Dubie, General Manager of Thunder Bay Transportation.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda after Managing Director Ryan Brege added an item under New Business: Discussion for truck for distributor tank. Motion carried unanimously.

**PERMIT FEE REVISIONS**

A public hearing was held at 3:00 p.m. to hear comments on the statewide increase of utility permit fees. Managing Director Ryan Brege explained that there is a ten percent increase on all permits other than those set by law. With no objections to the increased permit fees, it was moved by MacArthur, seconded by Spaulding, to approve the CRA 2024 Statewide schedule of driveway, transportation and utility permit fees effective October 1, 2024. Motion carried unanimously.

**REGION 9 RURAL TASK FORCE PUBLIC MEETING**

A second public hearing was held at 3:10 p.m. to hear input on improvement projects being considered for funding using the Federal Surface Transportation program during the period of 2027 through 2029.

Managing Director Ryan Brege explained that the selected projects will be submitted for consideration at the annual meeting of the Region 9 Rural Task Force. Nico Tucker, Transportation and Resource Planner of NEMCOG, attended the public hearing and reviewed the

funding allocations and eligibility of roads for use of the funds. Rural cities and villages and public transit are also eligible for use of these funds. Angela Dubie, Interim General Manager of Thunder Bay Transportation stated that Thunder Bay Transportation is requesting funds for \$17,900 for miscellaneous items but Ms. Dubie stated she could wait until the 2027 allocation.

The following proposed projects for utilization of Rural STP and State TEDF-D funds were presented by Mr. Brege:

- 2026-Wolf Creek Road-Nicholson Hill Road to Werth Road  
Crush and Shape: 5.54 miles.
- 2027-Werth Road-M-65 to Wegmeyer Road: 4 miles.
- 2028-Long Lake Road-Lacomb Road to North County Line: 4.5 miles.
- 2029-Long Lake Road-Lacomb Road to North County Line: 4.5 miles.

Several "illustrative projects," which are smaller in scope, were also proposed to utilize any additional funds if it appears all task force funds are not going to be used in the fiscal year.

Moved by Managing Director Ryan Brege, seconded by Angie Dubie of Thunder Bay Transportation, to approve the Alpena County task force projects presented at the public hearing. Motion carried unanimously.

There being no further comments, the Chairman declared the public hearing closed at 3:14 p.m.

#### MINUTES

Moved by Spaulding, seconded by MacArthur, to approve the minutes of the regular meeting of August 6, 2024. Motion carried unanimously.

#### COMMUNICATIONS

A letter dated August 1, 2024 from Michael Mead, MDOT Transportation Planner, notifying the Alpena County Road Commission that the Annual Act 51 Mileage Certification submittal has been processed.

Moved by MacArthur, seconded by Spaulding, to make the communications a part of the minutes. Motion carried unanimously.

#### APPEARING BEFORE THE BOARD/PUBLIC COMMENT

There were no Citizens appearing before the Board.

#### MANAGING DIRECTOR REPORT

Managing Director Ryan Brege reported the following:

- Long Rapids Road Signing Project's low bidder is Give 'Em a Brake Safety with a bid of \$83,247. Waiting on posts to begin the project.
- Long Rapids Road Bridge's survey is complete. Plan review in progress.
- Lake Winyah Road project- Spoke with the Financial Advisor at

Community Foundation for Northeast Michigan and was informed that the check was delivered to the Alpena County Treasurer's office and will then be given to the Road Commission for the donor's contribution for Lake Winyah Road.

- Attended MCRC SIP Managers' Strategy Session in Lansing on August 14<sup>th</sup>. Learned that MCRC SIP does not like gates and will defend the Road Commission if a situation arises, and a gate needs to be removed. They follow the Michigan Vehicle Code for blocking a public highway.
- Received new BCBS health insurance rates and did not fall under the hard cap but will not affect the employees since the Road Commission has opted out of PA152.

#### **COUNTY ROAD REPORT**

The Board was presented with an update on the County Roads.

#### **JULY FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended July 31, 2024.

Moved by MacArthur, seconded by Spaulding, that all reports become part of the minutes. Motion carried unanimously.

#### **AUGUST BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the August 2024 bills in the amount of \$ 811,383.69. Motion carried unanimously.

#### **PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$348,256.94:

##### **11B. PURCHASES**

Item	PO/Inv.	Date	Description	Amount
1	CRA0008961	8/10/24	CRASIF, Second Qtr. Workers Compensation policy premium.	\$12,328.00
2	929466	8/19/24	Crystal Flash, 2,700 gallons nolead gasoline at \$ 2.485 per gallon.	\$6,710.91
3	188908	8/1/24	Dean Arbour Ford, replaced front brakes, upper and lower ball joints, and U-joint replacement on Equipment #024.	\$3,011.73
4	28425	8/27/24	McVeigh's Truck Springs, suspension for Truck #087.	\$3,613.27
5	179337	8/13/24	Michigan Paving & Materials Co., 32,629.36 gallons of CRS-2 M at \$2.42 per gallon plus 0.26 cents per gallon hauling rate.	\$87,446.68
6	179469	8/20/24	Michigan Paving & Materials Co., 9,611.03 gallons of CRS-2 M at \$2.42 per gallon plus 0.26 cents per gallon hauling rate and 19,249.15 gallons of CQSEA at \$1.964 per gallon for County roads sealcoat/fog seal.	\$63,576.20
7	179603	8/27/24	Michigan Paving & Materials Co., 2,610.33 gallons of CQSEA at \$2.4964 per gallon for County Roads fog seal.	\$6,516.53
8	551-641539	8/25/24	Michigan State Police, Frost law patrol for October-June mileage=\$1,248.79 and labor=\$5188.86.	\$6,437.55
9	VM316000163	7/29/24	Stoops Western Star of Michigan, new 2025 Western Star	

		Tandem 47X (PO Order # 65, February 2023)	\$150,000.00
10	872241	8/20/24 Team Elmer's, Hauling charge for 2,027.31 tons of 29A	
		at \$4.25/ton to Hanson's for stockpile	\$8,616.07
			<b>TOTAL PURCHASES \$348,256.94</b>

Motion carried unanimously.

#### CONTRACT PAYMENTS

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$157,714.16:

##### 11C. CONTRACT PAYMENTS

Item	PO/Inv	Date	Description	Amount
1	6544	8/16/24	Huron Engineering and Surveying, Inc., Density testing for Airport Road Wolf Creek Road review.	\$1,991.50
2	6545	8/16/24	Huron Engineering and Surveying, Inc., Survey and Design Engineering for Lake Winyah Rd - Maple Ridge Township	\$6,833.00
3	2163	8/21/24	Monchilov Sewer Service LLC., cementitious spray culvert lining on Nappers Road, West of Prevo.	\$64,500.00
4	244093-02	8/9/24	PK Contracting, pavement markings for County Roads.	\$79,134.66
5	7651	8/29/24	Scott Civil Engineering Co., design engineering services for Long Rapids Road Bridge.	\$5,255.00
			<b>TOTAL CONTRACT PAYMENTS</b>	<b>\$157,714.16</b>

Motion carried unanimously.

#### COMMISSIONERS COMMENTS

Commissioner Spaulding inquired if the dust control program was completed for 2024 and if there were any roads getting a second application.

Commissioner Lucas commented that Salina Road is in bad condition with all the potholes.

#### THIRD STREET EXTENSION

Managing Director Ryan Brege informed the Board that a public hearing needs to be scheduled for the Third Street Extension. Mr. Brege is meeting with Luke Golden from DEQ to review the man-made ditch and the culvert requirement. One of the biggest concerns for the extension was the speed limit of 55 mph. A roundabout has been designed in the plans for an approximate cost of \$32,000 to be placed at the Barrington Circle intersection. Truck traffic would also be prohibited. Mr. Brege would like to get the project started and have it go out for bids. Charter Township of Alpena Supervisor Nathan Skibbe informed the Board that his Township can afford to pay fifty percent of the project. A Public Hearing will be held on Monday, October 7, 2024 at 6:00 p.m. at the Charter Township Hall on US 23 North. Moved by Spaulding, seconded by MacArthur to hold a public hearing for the Third Street Extension. Motion carried unanimously.

#### TRUCK FOR DISTRIBUTOR TANK

The vendor that the distributor tank was purchased from cannot order the tank without knowing the exact make and model of the truck it will be placed on. Moved by MacArthur, seconded by

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Spaulding to approve the truck purchase for the distributor tank for \$40,000. Motion carried unanimously.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, October 8, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 4:10 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

October 7, 2024

The Board of County Road Commissioners of the County of Alpena held a public hearing at the Charter Township of Alpena building to hear comments on the proposed Third Street to Tamarack Extension. The meeting was called to order by the Chairman, Gerald Lucas, at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip, Road Commission Attorney; Nathan Skibbe, and Charter Township of Alpena Supervisor.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda. Motion carried unanimously.

**PUBLIC HEARING - THIRD STREET/TAMARACK EXTENSION**

Managing Director Ryan Brege welcomed over eighty citizens to the Third Street Extension public hearing. Those in the audience expressed their concerns, such as the 55-mph speed limit, needing a new traffic signal at Tamarack Road and M-32 intersection, lighting along the street, sidewalks past the Thunder Bay Junior High School, other alternative routes, property tax values, and wetlands. Mr. Brege answered the questions and concerns of those in attendance.

Commissioner Lucas closed the public hearing at 7:51 p.m.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, October 8, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 7:52 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

October 8, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying; Jesse Osmer, Alpena County Administrator.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of September 3, 2024 and the October 7, 2024, Public Hearing for the Third Street Extension. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

Six Alpena County residents appeared before the Board to express their concerns with the Third Street Extension project. After a brief discussion, Commissioner Spaulding asked those in attendance to bring alternative routes to the next meeting for review by the Road Commission.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road Signing Project is complete. Project came under the bid estimate.
- Long Rapids Road Bridge's survey is complete. Working on the

design.

- Wolf Creek Road Resurfacing project-working on preliminary plans.
- Busy working on the FOIA request from the City of Alpena's Manager.
- Lake Winyah Road-work is taking place on the Charter Township of Alpena portion.
- Should have preliminary plans for the Third Street Extension on Friday. Will review the plans once they are received.

## COUNTY ROAD REPORT

The Board was presented with an update on the County Roads.

## **AUGUST FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended August 31, 2024.

Moved by MacArthur, seconded by Spaulding, that all reports become part of the minutes. Motion carried unanimously.

## RECEIVE CULVERT QUOTES

The following three quotes were received Tuesday, October 8, 2024, for various culverts for inventory:

Moved by Spaulding, seconded by MacArthur, to award the quote for culverts to Cadillac Culvert of Cadillac, Michigan with a quote of \$7,439.40. Motion carried unanimously.

## SEPTEMBER BILLS

Moved by MacArthur, seconded by Spaulding, to approve the September 2024 bills in the amount of \$ 928,204.67. Motion carried unanimously.

## PURCHASES

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$327,869.66:

Item	PO/Inv.	Date	Description	Amount
1	125615	9/17/24	Action Traffic Maintenance Inc., miscellaneous guardrail for replacement after accident on Long Rapids Road.	\$4,900.00
2	90029	9/30/24	Alpena News, publishing of public hearing for Two (2) separate times for 3 days each.	\$3,195.36
3	24250004	10/1/24	County Road Association of Michigan, Road Agency Service charges.	\$12,024.07
4	P.O. 132	9/17/24	Crystal Flash, 2,700 gallons nolead gasoline at \$ 2.329 per gallon.	\$6,288.30
5	36323	9/30/2024	Everett Goodrich Trucking, Inc., 25.88 ton of 13A asphalt for driveway approaches on M-32 for MDOT.	\$4,529.00

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6	606	10/2/24	Hunt Bros. Concrete Contractors, Inc., asphalt repair and joints resealing for MDOT TWA Project.	\$100,000.00
7	93024	9/30/24	J & S Equipment LLC, used 2010 Kenworth Truck for distributor tank.	\$40,600.00
8	179837	9/4/24	Michigan Paving & Materials Co., 1,997.67 gallons of AE-90 at \$2.48 per gallon.	\$4,954.22
9	1500023265	9/18/24	Pomp's Tire Service, Inc., Eight (8) 12R22. 5/16 tires at \$479.59 per tire for Truck #060 and Three (3) 12R22.5B799 tires at \$344.33 per tire for stock.	\$4,869.71
10	P.O. 133	9/23/24	Scotland Oil Co., 12,001 gallons diesel fuel at \$2.4310 per gallon.	\$29,174.43
11	X316014326	9/23/24	Stoops, exhaust filter for Truck #098.	\$5,045.34
12	734467	9/24/24	Team Elmer's, 362.02 tons of 23A Road Gravel at 7.80 per ton for County Road Projects.	\$2,823.75
13	872641	9/13/24	Team Elmer's, 2,068.10 tons of 23A Road Gravel at \$12.59 per ton for tailgate spread on County Roads.	\$26,037.38
14	872771	9/24/24	Team Elmer's, 1,048.38 tons of 23A Road Gravel at \$12.59 per ton for tailgate spread on County Roads.	\$13,199.10
15	2100	8/24/24	Thunder Bay Tree Services, herbicide for primary roads.	\$30,238.00
16	2101	9/6/24	Thunder Bay Tree Services, herbicide for local roads.	\$39,991.00
				<b>TOTAL PURCHASES \$327,869.66</b>

Motion carried unanimously.

**CONTRACT PAYMENTS**

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$33,252.54:

**11C. CONTRACT PAYMENTS**

Item	PO/Inv	Date	Description	Amount
1	91124	9/11/24	Bolen Asphalt Paving, Inc., Wedge and Overlay on Herron Road	\$19,882.79
2	6576	9/6/24	Huron Engineering and Surveying, Inc., Design engineering services for Third & Tamarack.	\$5,819.75
3	54952	9/30/24	R.S. Scott Associates, Inc., For biennial routine Bridge Inspections for County bridges.	\$7,550.00
				<b>TOTAL CONTRACT PAYMENTS \$33,252.54</b>

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

Commissioner Spaulding thanked Road Superintendent John Bygden and his crew for the quick response to the accident on M-65.

**THIRD STREET EXTENSION**

Moved by MacArthur, seconded by Spaulding, to table the Third Street Extension to a future meeting. Motion carried unanimously.

**UNDERWATER BRIDGE INSPECTION-BAGLEY STREET BRIDGE**

Moved by MacArthur, seconded by Spaulding, to accept the proposal from Great Lakes Engineering Group, LLC of Lansing, Michigan for an underwater bridge inspection for the Bagley Street Bridge at a total fixed-price amount of \$7,400.00. Motion carried unanimously.

**LAKE WINYAH ROAD AGREEMENT-CHARTER TOWNSHIP OF ALPENA**

Moved by Spaulding, seconded by MacArthur, to approve the Charter Township of Alpena's Lake Winyah Road Agreement. Motion carried unanimously.

**LAKE WINYAH ROAD-MAPLE RIDGE TOWNSHIP**

When the Lake Winyah Road project was advertised for bid, it included language in the event that the 0.64 mile in Maple Ridge Township was to be paved at a later time in 2024, the contractor who was awarded the contract would base the cost on unit prices from the 0.48 mile in Charter Township of Alpena. The language did not specify the two lump sum pay items, mobilization and traffic devices. Moved by Spaulding, seconded by MacArthur, to increase the traffic device pay item from \$55,500 to \$73,815 in the Maple Ridge Township. Motion carried unanimously.

**CRASIF GOOSE EGG AWARD**

At the September 24, 2024, CRASIF Annual Meeting, the Alpena County Road Commission was awarded the Goose Egg Award for achieving "0" workers' compensation losses during the 2023-2024 coverage year.

**STAFF WAGES**

Moved by MacArthur, seconded by Spaulding, to adopt the staff wage adjustments proposed by the Managing Director effective November 1, 2024. Motion carried unanimously.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, November 5, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

**CLOSED SESSION**

Moved by Spaulding, seconded by MacArthur, to go into closed session at the request of Managing Director Ryan Brege, for the commissioners to conduct his periodic personnel evaluation (MCL 15.268(1)(a)).

Motion carried unanimously at 4:09 p.m.

The room was cleared, and the closed session began at 4:12 p.m.

Present for closed session: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for closed session: Ryan Brege, Managing Director.

Others present for closed session: Dan Florip, Road Commission Attorney.

The Commissioners evaluated Ryan Brege's job performance as Managing Director during the time period commencing November 7, 2023, and ending October 8, 2024.

**OPEN SESSION**

Moved by Spaulding, seconded by MacArthur, to return to open session. Motion carried unanimously at 5:15 p.m.

Open session resumed at 5:15 p.m.

Present for resumption of open session: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for resumption of open session: Ryan Brege, Managing Director.

Others present for resumption of open session: Dan Florip, Road Commission Attorney.

Moved by Spaulding, seconded by MacArthur, to increase Ryan Brege's salary as Managing Director as discussed, effective November 1, 2024. Motion carried unanimously.

There being no further business to come before the Commissioners, the Chairman declared the meeting adjourned at 5:21 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

November 5, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying; and Bill LaHaie, Alpena County Commissioner.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of October 8, 2024. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

**Gary Goren, 109 Glenridge Street, Alpena**, appeared before the Board to express his continuing concern with the Third Street Extension project.

**Chad McNeal, 10690 Washington, Ossineke**, stated that his neighbor is blocking his ditch and causing the ditch to not drain.

**Jim, Kelley, 6874 Samp Road, Alpena**, appeared before the Board to ask the Board to not remove his stone fence that has been on Samp Road for over 75 years. The stone fence is the Road Commission right-of-way and needs to be removed so the Road Commission crew may move forward with the ditching project.

### **MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road Bridge's G.I. scheduled for November 14<sup>th</sup>.
- Lake Winyah Road work is taking place on the entire project.
- Received plans for the Third Street Extension on Friday and plans were reviewed and update is in progress.
- Wolf Creek Road Resurfacing working on preliminary plans.
- Working on 2025 Budget contingent on Third Street plan.
- Lake Winyah completion date was November 1<sup>st</sup> but since there were delays with the donor's contribution, leaving it up to contractor, MacArthur Construction, if he wants to pave this week or wait until the spring to complete.

### **COUNTY ROAD REPORT**

The Board was presented with an update on the County Roads.

### **SEPTEMBER FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended September 30, 2024.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

### **RECEIVE Z TIRE CHAIN QUOTES**

The following three quotes were received for Z Tire Chains:

Fastenal . . . . .	\$ 3,403.01
McDonald Auto . . . . .	\$ 5,184.90
Larry's Truck . . . . .	\$ 2,213.23

Moved by MacArthur, seconded by Spaulding, to receive all quotes since there were various sizes of tire chains, and the mechanics can select which ones will work for the trucks. Motion carried unanimously.

### **OCTOBER BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the October 2024 bills in the amount of \$ 595,612.80. Motion carried unanimously.

### **PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$116,797.19:

#### **9C. PURCHASES**

Item	PO/Inv.	Date	Description	Amount
1	25133	10/21/24	Cadillac Culvert, Inc., various culverts for inventory.	\$7,439.40
2	1386360	10/18/24	Compass Minerals, 947.73 tons at \$63.98 per ton of county salt.	\$60,635.77
3	77933	10/20/24	Cogitate Software, PFA Support for 110/1/24 thru 1/31/25	\$2,854.00
4	PO 134	10/14/24	Forward Distributing, 2,600 gallons of nolead gas at	

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			\$2.252 per gallon.	\$5,855.20
5	1500023872	10/29/24	Pomp's Tire Service, Eight (8) 12R22.5/16 tires at \$479.59 per tire for inventory.	\$3,836.72
6	X316015585	10/31/24	Stoops, clamp for diesel exhaust filter for truck #095.	\$5,260.04
7	738581	10/21/24	Team Elmer's, 502.34 tons of 23A Road Gravel at 7.80 per ton for County Road Projects.	\$3,918.26
8	873029	10/11/24	Team Elmer's, 1,356.8 tons of 23A Road Gravel at \$12.59 per ton for MDOT M-65 Shoulder gravel.	\$17,082.11
9	873113	10/18/24	Team Elmer's, 500.09 tons of 23A Road Gravel at \$12.59 per ton for MDOT M-65 Shoulder gravel.	\$6,296.13
10	738637	10/22/24	Team Elmer's, 464.05 tons of 23A Road Gravel at \$7.80 per ton for County Road Projects.	\$3,619.56
			<b>TOTAL PURCHASES</b>	<b>\$116,797.19</b>

Motion carried unanimously.

**CONTRACT PAYMENTS**

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$445,360.40:

**9D. CONTRACT PAYMENTS**

Item	PO/Inv	Date	Description	Amount
1	100824	10/28/24	Give'em A Brake Safety, LLC, Progress Billing #1 for Long Rapids Road Signing Project.	\$78,709.00
2	6669	10/7/24	Huron Engineering and Surveying, Inc., Design engineering services for Third & Tamarack.	\$11,802.00
3	6670	10/7/24	Huron Engineering and Surveying, Inc., Construction testing, and survey services for Lake Winyah Road.	\$4,216.00
4	110124	11/1/2024	MacArthur Construction Inc., Progress Billing #1 for Lake Winyah Road in the Charter Township of Alpena.	\$277,931.12
5	110124	11/1/24	MacArthur Construction Inc., Progress Billing #1 for Lake Winyah Road in the Maple Ridge Township	\$34,776.28
6	16163	10/18/24	Wolverine Sealcoating Inc., overband crack seal for Werth Road, Long Lake Road, and Piper Road.	\$37,926.00
			<b>TOTAL CONTRACT PAYMENTS</b>	<b>\$445,360.40</b>

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

Commissioner Lucas asked Road Superintendent John Bygden when the roads will be graded now that it has rained. Commissioner Spaulding commented that the crew did an excellent job maintaining Keating Road.

**THIRD STREET EXTENSION**

Managing Director Ryan Brege informed the Board that there are deadlines that need to be met for the project and would like to advertise for bids. Commissioner MacArthur stated that he does not like the ten-foot wide culvert for \$250,000 in the preliminary plans. Brege responded that is a DEQ requirement and permit will not be approved without it. MacArthur also commented that he does not want the roundabout but to use a three-way stop sign at that

intersection, and to install a speed limit sign to reduce the speeding.

Moved by Spaulding, seconded by MacArthur, to advertise the Third Street Extension contingent on notification of Charter Township of Alpena matching share of the project. MacArthur Nay. Motion carried.

**AUTHORIZATION TO ORDER ROAD NAME SIGNS**

Moved by Spaulding, seconded by MacArthur, to authorize Managing Director Ryan Brege to order the necessary road name signs after the quotes are received. Motion carried unanimously.

**SUPPLEMENTAL WEIGHMASTER SERVICE**

Moved by Spaulding, seconded by MacArthur, to contract with Michigan State Police (MSP) for supplemental enforcement for the road systems during weight restriction season for a maximum of ten hours per week at approximately \$89.51 per hour. Motion carried unanimously.

**FREEDOM OF INFORMATION ACT APPEAL AND REQUEST**

Moved by MacArthur, seconded by Spaulding, to deny the Freedom of Information Act Appeal and Request submitted by a resident of the Geronimo Road. Motion carried unanimously.

**PUBLIC COMMENT**

Gary Goren and Dawn Gentry commented that they are disappointed in the decision to go forward with the Third Street Extension project.

Jim Keller commented that the decision to remove his stone fence should be taken into consideration because of the length of time it was there.

**2025 BUDGET WORKSHOP**

Moved by MacArthur, seconded by Spaulding, to schedule the 2025 Budget Workshop to Tuesday, November 26, 2024, at 1:00 p.m. Motion carried unanimously.

**NEXT MEETING DATE**

The next regular meeting of the Alpena County Road Commissioners will be held on Tuesday, December 3, 2024, at 3:00 p.m. in the lower level of the Alpena County Road Commission.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

November 26, 2024

The Board of County Road Commissioners of the County of Alpena met in a workshop meeting on the above date for the purpose of discussing the 2025 draft budget. The meeting was called to order by the Chairman, Gerald Lucas, at 1:00 p.m.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.  
Absent: None.

Staff present: Ryan Brege, Managing Director; Julie Patterson, Finance Director/Board Secretary; John Bygden, Superintendent; Dwayne Coffman, Foreman; C.J. Wise, Foreman; Jake Heitlsey, Engineering Technician; Timmy Beaudoin, Chief Mechanic; and Irma McDonald, Payroll/Accounts Payable Clerk.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**2025 BUDGET WORKSHOP**

Managing Director Ryan Brege reviewed the first draft of the proposed budget for 2025 to the Board that included a net deficit of \$2,146,569. The draft budget presented would leave a fund balance of approximately \$3.2 million for the year ending December 31, 2025.

Mr. Brege reviewed the notes highlighting the revenues and expenditures and answered questions raised by the Board. He explained that the Third Street Extension is in the proposed budget for an estimated cost of \$2.4 million with Charter Township of Alpena possibly paying \$1.2 million of the project. If the Charter Township of Alpena chooses not to participate in the project, the Road Commission will plan to spend \$1 million on overlays for various roads.

Commissioner Spaulding questioned the proposed MTF revenue dollars in the budget. Commissioner MacArthur commented that he would not purchase a new motor grader that would replace a motor grader that is only six years old with only 6,000 hours on the machine. The road equipment was discussed and purchasing used equipment was discussed as an option.

The draft budget will continue to be reviewed by Mr. Brege and Finance Director Julie Patterson as the year progresses. The final budget will be submitted to the Board for their review/approval at a subsequent meeting.

**ADJOURNMENT**

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 1:47 p.m.

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Gerald E. Lucas, Chairman

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Julia G. Patterson,  
Board Secretary



**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

December 3, 2024

The Board of County Road Commissioners of the County of Alpena met in regular session on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 3:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others Present: Dan Florip Road Commission Attorney; Rebecca Rivard, County Engineer-Huron Engineering and Surveying; and Bill LaHaie, Alpena County Commissioner.

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**MINUTES**

Moved by MacArthur, seconded by Spaulding, to approve the minutes of the regular meeting of November 5, 2024, and the 2025 Budget Workshop of November 26, 2024. Motion carried unanimously.

**COMMUNICATIONS**

There were no communications.

**APPEARING BEFORE THE BOARD/PUBLIC COMMENT**

**Virginia Tadajewski, 902 Cowper Street**, appeared before the Board to express her concern with a dumpster in the right-of-way on Lowell, snowplow drivers putting snow in her driveway, and her neighbor filling the ditch with dirt and grass.

**MANAGING DIRECTOR REPORT**

Managing Director Ryan Brege reported the following:

- Long Rapids Road Bridge working on final plans.
- Lake Winyah Road project is complete except slope restoration.
- Third Street/Tamarack plans reviewed and update in progress.
- Wolf Creek Road resurfacing final plans complete.
- Working on the 2025 budget.
- In the process of hiring two truck drivers.

### **COUNTY ROAD REPORT**

The Board was presented with an update on the County Roads.

### **OCTOBER FINANCIAL REPORT**

The Finance Director presented the Cash/Cash Equivalents Financial Report for the month ended October 31, 2024.

Moved by Spaulding, seconded by MacArthur, that all reports become part of the minutes. Motion carried unanimously.

### **NOVEMBER BILLS**

Moved by MacArthur, seconded by Spaulding, to approve the November 2024 bills in the amount of \$ 1,158,642.71. Motion carried unanimously.

### **PURCHASES**

Moved by Spaulding, seconded by MacArthur, to approve the following purchases in the amount of \$324,618.96:

#### **9B. PURCHASES**

Item	PO/Inv.	Date	Description	Amount
1	397640	11/18/24	Alpena Glass Company, new clear insulated glass windows for Foremen's office.	\$2,514.00
2	CRA0009101	11/10/24	County Road Association Self-Insurance Fund (CRASIF) Third Quarter Workers Comp Premium	\$12,328.00
3	PO 136	11/12/24	Crystal Flash, 12,000 gallons winter blend diesel fuel at \$2.3627 per gallon.	\$28,352.40
4	PO 135	11/11/24	Forward Distributing, 2,600 gallons of nolead gas at \$2.0935 per gallon.	\$5,443.10
5	ES16776247	11/26/24	Michigan Cat, new motor grader = \$393,691.00 less buyback of #115 = \$130,000.00	\$263,691.00
5	BS0025255	11/21/24	Truck & Trailer Specialties, 42 Carbide Grader Blades at \$292.63 per blade for six tandem trucks.	\$12,290.46
				<b>TOTAL PURCHASES \$324,618.96</b>

Motion carried unanimously.

### **CONTRACT PAYMENTS**

Moved by MacArthur, seconded by Spaulding, to approve the following contract payments in the amount of \$267,014.26:

#### **9C. CONTRACT PAYMENTS**

PO/Inv	Date	Description	Amount
6742	11/8/24	Huron Engineering and Surveying, Inc., Design engineering services for Third & Tamarack.	\$19,982.00
6716	11/7/24	Huron Engineering and Surveying, Inc., Construction density testing for Lake Winyah Road.	\$2,697.50
111324	11/13/24	MacArthur Construction, Inc., Pay estimate #2 for Lake Winyah Road in Maple Ridge Township.	\$127,150.87

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112224	11/22/24	MacArthur Construction, Inc., Pay estimate #2 for Lake Winyah Road in Charter Township of Alpena.	\$106,352.99
110524	11/5/24	Michigan Department of Transportation, billing #1 for the Long Rapids Rd Curve Signing Safety project.	\$7,870.90
7704	11/26/24	Scott Civil Engineering Co., design engineering services for Long Rapids Road Bridge.	\$2,960.00
			<b>TOTAL CONTRACT PAYMENTS</b> <b>\$267,014.26</b>

Motion carried unanimously.

**COMMISSIONERS COMMENTS**

Commissioner Spaulding questioned Road Superintendent John Bygden if the rock wall was removed on Samp Road in the ditching project. Commissioner MacArthur inquired if the crew is hauling sand for the winter fill project.

**THIRD STREET EXTENSION**

Managing Director Ryan Brege informed the Board that there have not been any updates. Mr. Brege met with the new incoming Charter Township Supervisor Abby Kaszubowski, to give her the project documents for her to review. He will ask the Township for a decision before the Road Commission Budget hearing at the end of December.

**SECOND STREET-OSSINEKE TOWNSHIP**

Managing Director Ryan Brege informed the Board that Second Street in Ossineke Township is in poor condition and is not certified by the Alpena County Road Commission. Ossineke Township Supervisor Ken Lobert appeared before the Board at a meeting earlier this year asking if the Road Commission would share one-third of the cost, with the Ossineke Township paying one-third, and the residents paying the remainder one-third of the estimated cost from Road Superintendent John Bygden of \$27,000. Residents may petition for abandonment of Second Street and gravel it themselves with a private contractor. Moved by Spaulding, seconded by MacArthur, to not enter into a cost share agreement with Ossineke Township. Motion carried unanimously.

**DTE EASEMENT**

DTE Energy is relocating some of their gas lines on Hobbs Drive at Werth Road. Moved by MacArthur, seconded by Spaulding, to allow DTE to place their gas lines in the easement shown on Exhibit A for Hobbs Drive at Werth Road. Motion carried unanimously.

**FREEDOM OF INFORMATION ACT APPEAL AND REQUEST**

Moved by Spaulding, seconded by MacArthur, to deny the Freedom of Information Act Appeal and Request submitted by the City of Alpena to refund the fees that were paid by the City. Motion carried unanimously.

**SET PUBLIC HEARING DATE**

Moved by Spaulding, seconded by MacArthur, to set the Public Hearing for the 2025 Budget for Monday, December 30<sup>th</sup> at 1:00 p.m. Motion carried unanimously.

**DESIGNATION OF CHIEF  
ADMINISTRATIVE OFFICER AND FISCAL OFFICER**

Moved by MacArthur, seconded by Spaulding, to designate Ryan Brege, Managing Director, as Chief Administrative Officer and Julia Patterson, Finance Director, as Fiscal Officer for 2025. Motion carried unanimously.

**DISTRIBUTIVE ITEM BUDGET ALLOWANCE TRANSFER**

Moved by Spaulding, seconded by MacArthur, that authorization be approved for the expenditure amounts in the General Appropriations Act for Distributive Expense to be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense at year end. Motion carried unanimously.

**AUTHORIZATION FOR BUDGET LINE-ITEM TRANSFER**

Moved by MacArthur, seconded by Spaulding, that the Chief Administrative Officer be authorized to transfer up to 25% of a Budget line-item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners after the transfer. Motion carried unanimously.

**ORGANIZATIONAL MEETING**

Moved by Spaulding, seconded by MacArthur, to set the organizational meeting of the Board of County Road Commissioners for Alpena County for 3:00 p.m., Tuesday, January 7, 2024, at the offices of the Alpena County Road Commission. Motion carried unanimously.

**PUBLIC COMMENT**

Virginia Tadajewski, 902 Cowper Street, inquired if she will get answers to her complaints that she stated at the beginning of the meeting. Managing Director Ryan Brege responded to her questions and concerns.

**NEXT MEETING DATE**

The Alpena County Road Commissioners will hold a Public Hearing for the 2025 Budget on Tuesday, Monday, December 30, 2024, at 1:00 p.m. in the lower level of the Alpena County Road Commission.

**CLOSED SESSION**

Moved by Spaulding, seconded by MacArthur, to go into closed session to discuss ongoing litigation.

Motion carried unanimously at 3:54 p.m.

The room was cleared, and the closed session began at 3:55 p.m.

Present for closed session: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for closed session: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others present for closed session: Dan Florip, Road Commission Attorney.

**OPEN SESSION**

Moved by Spaulding, seconded by MacArthur, to return to open session. Motion carried unanimously at 4:09 p.m.

Open session resumed at 4:10 p.m.

Present for resumption of open session: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present for resumption of open session: Ryan Brege, Managing Director; John Bygden, Road Superintendent; and Julia Patterson, Finance Director/Board Secretary.

Others present for resumption of open session: Dan Florip, Road Commission Attorney.

Moved by Spaulding, seconded by MacArthur, to adopt the plan of action that was discussed in closed session. Motion carried unanimously.

There being no further business to come before the Commissioners, the Chairman declared the meeting adjourned at 4:11 p.m.

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Gerald Lucas, Chairman

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Julia G. Patterson,  
Board Secretary

**OFFICIAL PROCEEDINGS  
OF THE  
ALPENA COUNTY ROAD COMMISSION**

December 30, 2024

The Board of County Road Commissioners of the County of Alpena met in special session for the 2025 Proposed Budget hearing on the above date. The meeting was called to order by the Chairman, Gerald Lucas, at 1:00 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

Present: Commissioners Lucas, MacArthur, and Spaulding.

Absent: None.

Staff present: Ryan Brege, Managing Director; John Bygden, Superintendent; Julia Patterson, Finance Director/Board Secretary.

Others present:

**AGENDA**

Moved by Spaulding, seconded by MacArthur, to adopt the agenda as presented. Motion carried unanimously.

**PUBLIC HEARING ON PROPOSED 2025 BUDGET**

The Chairman opened the public hearing on the proposed 2025 budget.

**APPEARING BEFORE THE BOARD**

Gary Smolinski, 14867 M-32 West, was in attendance for the Road Commission 2025 Budget meeting.

**AMENDED 2024 BUDGET**

Moved by Spaulding, seconded by MacArthur, to approve the amended 2024 budget as presented by the Finance Director:

	<b>ORIGINAL BUDGET 2024</b>	<b>BUDGET AMENDMENTS 2024</b>	<b>AMENDED BUDGET 2024</b>
<b><u>Revenues &amp; Other Sources:</u></b>			
Federal Sources	\$677,782	(\$9,891)	\$667,891
State Sources	\$6,748,316	\$50,518	\$6,798,834
Local Sources	\$842,276	\$245,277	\$1,087,553
State Trunklines	\$831,238	\$554,980	\$1,386,218
Interest & Other	\$81,523	\$53,320	\$134,843
<b><u>TOTAL REVENUES &amp; OTHER SOURCES:</u></b>	<b>\$9,181,136</b>	<b>\$894,204</b>	<b>\$10,075,339</b>

<b><u>Expenditures:</u></b>			
Primary Heavy Maintenance/Structures	\$2,184,500	(\$344,011)	\$1,840,489
Primary Maintenance	\$1,697,100	(\$81,503)	\$1,615,597
Local Heavy Maintenance/Structures	\$1,200,000	\$351,650	\$1,551,650
Local Maintenance	\$1,877,450	\$1,307	\$1,878,757
State Trunklines	\$711,038	\$348,433	\$1,059,471
Equipment Expense (net)	(\$270,930)	(\$482,662)	(\$753,592)
Distributive Expense (net)	\$1,515,733	\$713	\$1,516,446
Administrative Expense (net)	\$311,276	(\$34,382)	\$276,894
Capital Outlay (net)	\$806,600	(\$612,764)	\$193,836
<b>TOTAL EXPENDITURES:</b>	<b>\$10,032,767</b>	<b>(\$853,219)</b>	<b>\$9,179,548</b>
 <b>NET REVENUES (EXPENDITURES)</b>	 <b>(\$851,631)</b>	 <b>\$1,747,423</b>	 <b>\$895,793</b>

Motion carried unanimously.

### 2025 BUDGET

Moved by Spaulding, seconded by MacArthur, to approve the proposed 2025 as presented.

	<b>PROPOSED BUDGET 2025</b>
<b><u>Revenues &amp; Other Sources</u></b>	
Federal	\$1,096,000
State	\$8,279,742
Local	\$633,204
State Trunklines	\$860,260
Interest & Other	\$127,095
<b>TOTAL REVENUES &amp; OTHER SOURCES:</b>	<b>\$10,996,301</b>
 <b><u>Expenditures</u></b>	
Primary Heavy Maintenance/Structures	\$3,980,000
Primary Maintenance	\$1,811,000
Local Heavy Maintenance/Structures	\$845,000
Local Maintenance	\$1,954,500
State Trunkline Maintenance	\$860,260
Equipment Expense (net)	(\$308,080)
Distributive Expense (net)	\$1,623,596
Administrative Expense (net)	\$347,723
Capital Outlay (net)	\$1,251,371
<b>TOTAL EXPENDITURES:</b>	<b>\$12,365,370</b>
 <b>NET REVENUE (EXPENDITURES)</b>	 <b>(\$1,369,069)</b>

Motion carried unanimously.

### ADJOURNMENT

There being no further business to come before the Board, the Chairman declared the meeting adjourned at 1:55 p.m.

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December 30, 2024

The next meeting of the Board of Road Commissioners of Alpena County will be held Tuesday, January 7, 2025 at 3:00 p.m. in the lower level of the Road Commission building.

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Gerald Lucas,  
Chairman

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Julia G. Patterson,  
Board Secretary